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Regular Board Meeting  
Regional Commerce Center, Board Room  
6000 Doug Attaway Blvd., Shreveport, LA 71115  
August 18, 2016, 4:30 p.m.

President Commissioner Gregorio called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Griggs led the Pledge of Allegiance.

Commissioner Gregorio called on Mr. England for roll call: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins. We have a quorum. Absent: Lynn Austin.

Commissioner Gregorio called for introduction of guests. Guests: Tyler Comeaux, Burk-Kleinpeter; Anne Gremillion, Gremillion & Pou; Al Thomas, Jerry Yarborough, Cathey Cook, Henry Raines, Ty Scroggins, George Carroll, Joe Johnson. Staff: Eric England, Brenda Levinson, Dannye Malone, Rick Nance, Gloria Washington, Kathy French and Hettie Agee. Guests were thanked and welcomed.

Commissioner Gregorio said we have a Public Comment section for Agenda Items. The Board in July adopted Resolution No. 11 on public comments. We welcome the public comments; they will be on the agenda item. The rules on that Board resolution were to limit it to three minutes per person for a total of fifteen minutes for all proponents of an issue and fifteen minutes on the opposite issue. That would be five different people. Are there any requests for public comments regarding an agenda item today?

Hearing none, we'll go to the Public Hearing on the 2016 Caddo-Bossier Parishes Port Commission Ad Valorem Tax.

We will now open the Public Hearing pursuant to the Notice of Public Hearing/Public Meeting published on June 28, and June 30, 2016 in *The TIMES*, and posted at the Regional Commerce Center, 6000 Doug Attaway Blvd, Shreveport, LA 71115 on August 17, 2016 at 8:30 a.m. It was placed on our website, and a press release issued in accordance with the administrative process of the Louisiana Legislative Auditor to adopt the Property Tax Millage CY 2016. This matter will be discussed and considered under New Business later in our meeting.

"This institution is an equal opportunity provider and employer."

MEMBERS: Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer  
Lynn Austin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

Do I hear any public comments regarding the adoption of the Ordinances and millage rate for 2016? Hearing no comments, this will conclude the Public Hearing. We will move to unfinished business.

**UNFINISHED BUSINESS:**

**Approval of Regular Board Meeting Minutes of July 21, 2016:** Commissioner Griggs said the Board Meeting minutes of July 21 are in your packets. If there's been no corrections, deletion or additions, I move for approval. The motion was seconded by Commissioner Murphy. Commissioner Gregorio said we have a motion and second and called for any discussion. Hearing none, he said all in favor please say "Aye". Opposed? It passes.

**Approval of the July 2016 Financial Reports:** Commissioner Griggs said the Financial package is also in your package. At this time, we'll call on Gloria. Gloria said the financials are in your package. You also should have received them by email. The audit has been approved; the closing entries have been entered and the 2015 financial year has been closed. Therefore that's why your balance sheets are now balancing and you no longer have the footnote at the bottom saying 2015 balances are still being carried forward. Any questions? Commissioner Griggs said I move for approval of the Financial Reports. Commissioner Prescott seconded the motion. Commissioner Gregorio said we have a motion and second and called for any discussion. Hearing none, he said all in favor please say "Aye". Opposed? It passes.

**Port Expansion Committee Report of July 21, 2016.** The Port Expansion Committee meeting was called to order by Committee Chairman Steve Watkins at approximately 3:00 p.m. on July 21, 2016 in the Board Room at the Regional Commerce Center. Introduction of guests was called for.

Committee members in attendance included Steve Watkins, Lynn Austin, Capt. Thomas F. Murphy, and James L. Pannell and Sam N. Gregorio, Ex-Officio. A quorum was present. Guests: Tyler Comeaux, Burk-Kleinpeter; Richard Pool, Joe Johnson, Zachary Johnson, Melba Shaw, Cyrus Morrison, Patricia Morrison, Karen Davis, Angie Broome, Anne Gremillion and Ashley Ellingsen, Gremillion & Pou; George Carroll and Kevin Meyer. Staff: Danyne Malone, Brenda Levinson, Rick Nance, Gloria Washington, Michele Duet, Kathy French and Hettie Agee.

Commissioner Watkins called for public comments, and recognized guest Richard Pool, 2025 Pepperidge Dr., Shreveport, Louisiana, for public comment. Mr. Pool expressed his concern regarding recent land purchases by the Commission, despite the fact he was assured it would be at least a year before any new land purchases.

Commissioner Watkins called for any other public comment. Hearing none, he said under Port Expansion Study Candidate Site Review, the one piece of business on the table is to talk about expanding Phase 1 to include Candidate Site H. And for those who don't know Candidate Site H is in Bossier Parish. G and H are directly across from the Port. H is the one north, the north piece in Bossier. It consists of about 2200 acres. What I would like to do is entertain a motion that Candidate Site H be placed in the Phase 1 due diligence. The motion was made by Commissioner Austin and seconded by Commissioner Prescott. Hearing no discussion, he said all those in favor, say "Aye". Any opposed? The motion carries.

YEAS: Commissioners: Steve Watkins, Lynn Austin, Capt. Thomas F. Murphy, James Pannell and Sam N. Gregorio.

NAYS: None

ABSENT: None

ABSTAINING: None

Commissioner Austin said I want to ask you to point out to us in Bossier Parish the property in Candidate Site H. Is it everything in red on this map? Commissioner Watkins said the map that you have in your packet, it's everything in green. The purple is the research station and then everything outlined in red. All the red outlined is Candidate Site H. Commissioner Austin said including that little south area down there? Commissioner Watkins said of course it has contiguous land that goes around the bend of the River as well. I did some background—that tract of land, when we did our first listing, it came in 5th as a 5th most appealing piece of property for us. And then in the final version, it also came in 5th. There was no movement on it. The ones directly contiguous to us, B, C, D and F---whatever those were 1, 2, 3 and 4 and this was the 5th site as far as for all the attributes of it. It has a very low oil and gas wells on it mainly controlled by one owner for the most part. There are some issues with it, but we certainly want to start looking due diligence and see if that fits something that we can look at.

Commissioner Gregorio said it was not available until just recently? Commissioner Watkins said for years and years and years the family that controls that land had no interest in selling, zero, and made it very plain to us there was absolutely no interest. And now we understand there's interest.

Commissioner Prescott said I have a question. The part that is outside of the red marking, is that land also controlled by the same people? Commissioner Watkins said same people. And if you remember when we put the attributes in what we were looking for, the red line is just a computer model. Once it had all that, it drew the line. That doesn't mean that we wouldn't look outside the red line if it's contiguous property. But yeah, everything on that map in front of you, everything in green is controlled by the same family.

Commissioner Austin said that property gives us access to that slack--what could be a slack water harbor south where the marina is. Commissioner Watkins said it already has slack water there.

Commissioner Pannell said what are the utility issues as far as rail? I know one of the things that we have to have is redundancy as far as water and electrical and how close are we to major utilities because that is a cost factor that we're dealing with? When we talk about going further down the River, I think that I've heard that. I've asked a question about that and you as good as said that one of the problems we have immediately going down the River is the redundancy we would have to have and the costs that would have to go into that. So my question is what is that situation now?

Commissioner Watkins said rail—KCS is right across Barksdale Blvd, so it's literally a mere image of what we have here with UP across Youree. So we'd have to bring that into the property so it would not be a long haul to get it across obviously just across Barksdale Blvd. There is a SWEPCO substation on the property. If you remember when they ran the lines across the River about four or five years ago, they actually go into that property. There's a small substation there. Jimmy would be able to talk more about the--water is to it. You've got Parkway High School. If you look at the northern part of that, that first piece of white is Parkway High School. Obviously there is water and sewage there. The sewage treatment plant is a mile up the road from there. Obviously you would have to put lift stations in and things like that, but you'll have to do that anywhere you buy. So utilities are not an issue. For years when looking at Bossier, we always thought G would be where you would want to go because we didn't think H would ever be possible. G was one that did not have any infrastructure to it which this property does.

Commissioner Griggs asked if this backs up to any neighborhood? Commissioner Austin said mine. Commissioner Watkins said yeah, Lynn lives in one of them. There are two—neighborhood may be a stretch, but there's two residential sections. Both of them are protected more or less by the research station. The LSU Agriculture Research Station is in front there and so that would be a natural buffer to those.

Commissioner Pannell said so at this point give the staff the right to start looking at this...Commissioner Watkins said to just put it in the pot to start the due diligence. Commissioner Pannell said this is great as far as I'm concerned, not because of the fact that it's near Lynn's property but.....

Commissioner Austin said you may not have a lot of opportunity to buy this property because these people have never been willing to sell and to have an opportunity to buy the Cooley property is a big opportunity. You've got about 6,000 acres over there and it's just the right timing for us to stake the properties. There's no other big stretch of land on 71 down there that's suitable for our needs. The Mercer property is after that; the Snyder property is after that, the Caplis property and the Turner property and all of them are loaded with gas, but the Cooley property is not, about four oil wells. Commissioner Watkins said four of them. Commissioner Austin said but other than that, it's not scattered with gas wells and it's a good piece of property to take advantage of and get your teeth in right now. Commissioner Watkins said it touches the Red River on three places and it also has 200 acres on the Slack Harbor that's already there where the Red River Marina is, it already owns 200 acres in that marina.

Commissioner Pannell said I think one of the things you're looking at too is we would have access to two different rail yards. That gives us an advantage because when you have stuff coming up the River that has to be unloaded to box cars, or coming in from box cars, that would give us an option to—if you can get a better deal, what difference would it make where the barge goes. That is a huge advantage to have both rail systems.

Commissioner Watkins called for any other questions or comments. Hearing none, he adjourned the meeting at approximately 3:23 p.m.

Commissioner Watkins said also in your packets is the Committee report from July 21<sup>st</sup>. If I hear no additions, deletions or corrections, I make a motion that it be approved. The motion was seconded by Commissioner Pannell. Commissioner Gregorio said we have a motion and a second and called for discussion. Hearing none, all in favor please say "Aye". Opposed? It passes.

**Intergovernmental Committee Report of July 21, 2016:** The Intergovernmental Committee meeting was called to order by Committee Chairman James D. Hall at approximately 3:30 p.m. on July 21, 2016 in the Board Room at the Regional Commerce Center. Introduction of guests was called for.

Committee members in attendance included James D. Hall, Roy Griggs, Rick Prescott and Sam N. Gregorio, Ex-Officio. A quorum was present. Other commissioners present: Lynn Austin, Capt. Murphy, James L. Pannell and Steve Watkins. Guests: Tyler Comeaux, Burk-Kleinpeter; Linda Porter, Richard Pool, Joe Johnson, Melba Shaw, Cyrus Morrison, Patricia Morrison, Karen Davis, Angie Broome, Anne Gremillion and Ashley Ellingsen, Gremillion & Pou;

George Carroll and Karen Tienam. Staff: Dannye Malone, Brenda Levinson, Rick Nance, Gloria Washington, Michele Duet, Kathy French and Hettie Agee.

Commissioner Hall said Markey Pierre of Southern Strategy is here. She's going to do a wrap up and recap of the 2016 Legislative Sessions. I know she's pretty active; she stayed pretty busy for a long period of time. It was a long legislative session. With that he asked her to come give her presentation of the legislative sessions. Before she comes, does anyone have any public comments? Hearing none, she proceeded with her presentation.

Markey came to the podium thanked the commissioners for the opportunity to represent the Port of Caddo Bossier. She said I am Markey Pierre, Managing Partner/President for Southern Strategy of North Louisiana. It was a power point presentation of the 2016 Legislative Sessions Recap.

She said a Port tour for Governor Edwards in the next couple of months will be re-scheduled to let him see what goes on with the economic development here at the Port of Caddo-Bossier. This concludes my presentation and I would be happy to answer any questions that you may have at this time.

Commissioner Hall asked for questions. If not, on behalf of the Port, Markey, I would like to thank you for your defensive effort in representing the Port which I would consider more defensive than offensive moves at this point with everything that went on. Thank you for keeping us informed with the emails in the legislative process. She said thank you very much. I am honored.

Commissioner Austin asked on the Tops program if they did any revisions as far as the qualifications of Tops as far as the standards? She said not as far as the standards. What they did was the only revision that made it through with Tops was it's a tiered structure. So when they get to the point where they're running out of money, instead of all of it based the way the law is written now going to the top level group, everybody in the tier will get something. They won't get the full amount. It's going to be based on a percentage when it gets to the 40% funding based on the ACT scores. Commissioner Austin said I know but originally they were a lot more stringent. Then they relaxed the qualifications part and I thought that was probably a big part of the problem. It costs a lot more money. Markey said it costs them a lot more money. Commissioner Austin said 2.5 GPA is not exactly a...Markey said they tried to raise the GPA; they tried to raise the ACT score without any success though to that program. That was fought by the Taylor Foundation. The legislature doesn't have the political will to do that. But this is the first time they could not fund it at the 100% level. She said thank you.

Commissioner Hall adjourned the meeting at approximately 4:03 p.m.

Commissioner Hall said in your packets is a copy of the minutes of the Intergovernmental Committee report of July 21, 2016. If there are no amendments, deletions or corrections, I would offer those with a motion to approve. The motion was seconded by Commissioner Murphy. Commissioner Gregorio said we have a motion and a second and called for discussion. Hearing none, all in favor please say "Aye". Opposed? It passes.

**Marketing Committee Meeting of August 8, 2016:** Commissioner Prescott called the Marketing Committee meeting of August 8, 2016 to order at approximately 12:00 p.m. in the Board Room at the Regional Commerce Center. Commissioner Griggs led the Pledge of Allegiance.

Commissioners present: Lynn Austin, Erica R. Bryant, Roy Griggs, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott and Steve Watkins. A quorum was present.

Commissioner Prescott called for introduction of guests: Joe Johnson, Harts Island Road; Angie Broome, Leonard Road; Arlena Acree, Economic Development, City of Shreveport; Dinero Washington, Sportran; Kevin Bryan, KBA; Daniel Strickland, Gremillion & Pou; Charley Kingery, Wieland and Tyler Comeaux, Burk-Kleinpeter. Staff members: Eric England, Rick Nance, Brenda Levinson, Dannye Malone, Hugh McConnell, Kathy French, Ted Knight and Hettie Agee.

Commissioner Prescott called for Public Comments and recognized Joe Johnson, 10166 Harts Island Road, Shreveport. Mr. Johnson said today I would like to talk to you today about a rumor I heard over the weekend. Two of my contacts in Bossier told me that the Port's intention to buy the property across the River has been temporarily sidetracked because the Mayor of Shreveport doesn't want it to happen. Mr. Johnson asked Mr. England -Director England, do you know if you're still gonna purchase property across the highway—across the River? Mr. England said commissioners this is a public comment section and I'll be glad to answer questions of Mr. Johnson, whatever the Commission desires. Commissioner Prescott said go ahead. Mr. Johnson said and again let me just say it's a rumor. Mr. England said I am in active full due diligence on the Bossier property, Candidate Site H.

Mr. Johnson said now, what about over here? Now the last time when we had talked about it, a portion of Candidate Site E was still up under consideration on this side of the proposed 3132. Is that still on? Mr. England said yes, the motion that the Caddo-Bossier Parishes Port Commission has provided for me to do is explore the area south of Leonard Road, east of the proposed 3132 corridor, north of Frierson Road as well as Candidate Site H. So I'm doing just

that. Mr. Johnson said how far deep in is 3132, the new 31—whatever it is, the road? How far deep in to Candidate Site E is it? Mr. England said without going into the B1 or B2 differences, the road that is further east is the boundary, not the road that is further west that would be closer to the neighborhoods. Mr. Johnson said any idea of how much distance that is? I've had quite a few people ask me and again, I don't like to respond to rumors is why I'm asking you. I want to get to the bottom of it. Is it close to the neighborhood because we don't know exactly where that route is. I mean I looked at it on paper and it's hard to judge the scale. Mr. England said is it close? I'd rather talk actual feet or distances because that could be a subjective answer. Is it close? Is it closer than Highway 1, yes? That's as far as I'll comment on that. The exact location. I sit on the COG Board. I'm awaiting the final location as well. We're using those proposed boundaries as a guide. Mr. Johnson said but the plan is still to do it only on this side of the proposed route, correct. Mr. England said that's correct. Mr. Johnson said and it would not be Heavy Industrial. It would strictly be something less, correct? Mr. England said we have not said that. Mr. Johnson said I thought there was a movement by some of the commissioners to not place any more Heavy Industry over there. That's what we understood that there wouldn't be any Heavy Industry close to us. Commissioner Austin said that is what I said. Mr. Johnson said that was just your opinion? Commissioner Austin said that was my opinion. That's the way I would vote. Mr. Johnson said thank you commissioner. Thank you for clearing that up Director England. Thank you commissioners for the time. Commissioner Prescott thanked him.

Commissioner Prescott called on Brenda for a Customer Update. Her report included: ADS Logistics, Pratt Industries, Ronpak, West LA Aggregate, Calumet, Ternium and Benteler. Calling for questions and hearing none, Brenda asked Dinero Washington to give a brief update on bus service for the Port's tenants' employees.

He gave a brief report and said he would be meeting with the tenants in a week or so to discuss their plan. Also he gave a brief summary on funding mentioning they still have not heard back from the Caddo Commission. He said the project is sustainable now. The Federal Transportation Administration has approved the project to move forward. Commissioner Watkins asked what amount do you think that you are going to need from the tenants to make this happen? Mr. Washington said the additional amount that is left that is not covered by the Feds is about \$71,000. Commissioner Watkins said that's a year? Is that going to be kind of split between the Council and the Commission and the tenants or is that...Mr. Washington said that's less the City Council's and the City of Shreveport's portion. The City of Shreveport has already picked up a heavy—more than \$70,000 of this project because the route actually starts in Shreveport which will be part of their urbanized service. The way that I was actually able to engage getting it to the Port was we're looking at expanding it to the new Kroger's Marketplace



and running Flournoy Lucas, so that portion of it is already the City of Shreveport's which would have been a huge cost to the Port or their tenants to at least to get a route out this way, but I capitalized on adding that route to the Marketplace on Flournoy Lucas to making it out to the Port and make it sustainable. Commissioner Bryant said what portion is the Caddo Parish. Say when you go back to the Caddo Parish Administration. Do you have a number on it? Mr. Washington said \$71,000 is the number that we presented to the Caddo Parish Administration at this point. Commissioner Bryant said \$71,000 from them? Mr. Washington said \$71,000 is the portion that's left over. What we asked them to do is to give us the portion of what they could pay. Commissioner Bryant said and this will be annually? Mr. Washington said this will be annually. Commissioner Bryant said they haven't mentioned it to the Finance Director. Mr. Washington said he met with Dr. Wilson and Mr. Lucky several times in reference to this project. Commissioner Bryant said I'll call them.

Commissioner Prescott called on Kathy for the Public Affairs Report. The next Morning Perk with the Port is August 31st at 9 a.m. and Dr. Loren Scott will be here for his annual Economic Outlook presentation on September 30<sup>th</sup> at 9:00 a.m.

Commissioner Prescott called on Eric who said the calendar is your packages and said that in addition to our Board meeting next week on the 18<sup>th</sup> we'll have a Personnel Committee meeting at 3:45 pm. Right now our only item on the agenda is the introduction and discussion of the procurement card policy. On the travel calendar you'll see we've got the National Waterways Conference in Norfolk, VA. AAPA is also coming up and also the GPAA meeting coming up. So we've got some industry-related events we're gonna attend. I'll be glad to answer any questions you might have.

Commissioner Prescott adjourned the meeting at approximately 12:21 p.m.

Commissioner Prescott said the minutes of the Marketing Committee report of August 8, 2016 is in your package. If there is no corrections, additions or deletions, I make a motion that the Marketing Committee report be accepted for approval. Calling for discussion and hearing none, Commissioner Gregorio said all in favor, say "Aye". Opposed? The motion passes.

**Operations Committee Report of August 8, 2016:** The meeting was called to order by Commissioner Roy Griggs at approximately 12:22 p.m., August 8, 2016, at the Regional Commerce Center Board Room. I don't think we've had any additional guests to come in. Are there any public comments? There's no comments at this time.

Commissioners present: Lynn Austin, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott and Steve Watkins. A quorum was present. Guests: Joe Johnson, Harts Island Road; Angie Broome, Leonard Road; Arlena Acree, Economic Development, City of Shreveport; Dinero Washington, Sportran; Kevin Bryan, KBA; Daniel Strickland, Gremillion & Pou, Charley Kingery, Wieland and Tyler Comeaux, Burk-Kleinpeter. Staff members: Eric England, Rick Nance, Brenda Levinson, Danyne Malone, Kathy French, Ted Knight, Hugh McConnell and Hettie Agee.

Commissioner Griggs called on Hugh for the Operations report which included a report on current dredging. Commissioner Capt. Murphy said right now we've just got the one dredge in the River. The second one has gone to Lake Providence, is that correct? Hugh said that's what I understand, yes sir. Commissioner Murphy said then after they are finished with Lake Providence, what's the prospects of us getting it back over to the Red? Commissioner Murphy said there's no funding for that, is that correct? Hugh said a couple of months ago the Corps was reluctant to spend all of the funds at one time. They're wanting to hold back some funds for this winter. As I understand it, the RRWC has engaged this one dredge. As far as I know, we've got the one dredge. Hearing no further questions, Commissioner Griggs called on Rick for Port Projects.

He said: 1) Stevedores office is nearing completion; 2) 2<sup>nd</sup> waterline, we received one ROW permission; the railroad's crossing of the ROW; one last letter to another land owner and await the return of another homeowner. Tyler Comeaux gave a briefing on the Redundant Water Line. Engineer's estimate was \$3.6 million; we had 5 bidders with the 2<sup>nd</sup> low bidder being ASB Utility Construction, Inc. at \$2.647 million dollars. M/WBE participation is at 11.82% and appears to have everything in order. Commissioner Gregorio asked if ASB is a local company. Tyler said from what I understand they are here locally. Rick said a technicality for the low bidder occurred because in our specs we have a provision that they have to notify minority contractors 7 days outside the bid date to give them a chance to review and give an honest bid. 3) Storage Room contract signed; 3) Directional signs. Kevin Bryan, KBA, will brief that. Invited 8 bidders; 4 bids were received last Thursday with SNA Contracting submitting a low base bid of \$80,457 and additive alternate came in at \$37,580 for a total of \$118,037. At this point in time being under budget and all the paperwork in order, I would recommend award of the project. Any questions? Commissioner Gregorio asked if that was a local company. Kevin said yes sir. Eric said we would place both projects on the agenda for the 18<sup>th</sup> Board meeting.

Eric said the reports are in your packages on the projects as well as the tonnage; I'll be glad to answer any questions.

Hearing no further comments, Commissioner Griggs adjourned the meeting at approximately 12:37 p.m.

Commissioner Griggs said the Operations Committee report of August 8, 2016 is also in your packets. If there's been no corrections, deletions or additions, I move for approval. Hearing no discussion, Commissioner Gregorio said all in favor, please say "Aye". All opposed, "Nay". The motion passes.

**NEW BUSINESS:**

**ORDINANCE NO. 4 OF 2016**

**BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:**

**AN ORDINANCE AMENDING ORDINANCE NO. 3 OF 2016 RELATIVE TO REGULATING THE SPEED OF TRAFFIC OF MOTOR VEHICLES TRAVERSING THE STREETS AND ROADS LOCATED WITHIN THE JURISDICTION, ADMINISTRATION AND CONTROL OF THE BOARD OF COMMISSIONERS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO:**

**WHEREAS**, under the authority of La. R.S. 34:3160 and La. R.S. 32:42, the Board of Commissioners of the Caddo-Bossier Parishes Port Commission (the "Commission"), acting as the governing authority of the Commission, adopted Ordinance No. 3 of 2016, relative to regulating the speed of traffic of motor vehicles traversing the streets and roads located within the jurisdiction, administration and control of the Board of Commissioners of the Caddo-Bossier Parishes Port Commission;

**WHEREAS**, Francis Bickham Boulevard, located within the jurisdiction, administration and control of the Commission, was inadvertently omitted from Ordinance No. 3, 2016;

**NOW, THEREFORE, BE IT ORDAINED** by the Caddo-Bossier Parishes Port Commission in due, legal and regular session convened that, Ordinance No. 3 of 2016, is hereby amended to incorporate Francis Bickham Boulevard, at a speed limit of twenty-five (25) miles per hour.

**BE IT FURTHER ORDAINED**, that the provisions of Ordinance No. 3 of 2016 not specifically amended herein shall remain in full force and effect.

**BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon its adoption.

**BE IT FURTHER ORDAINED**, that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Ordinance are hereby declared severable; and

**BE IT FURTHER ORDAINED**, that all Ordinances or parts thereof in conflict herewith are hereby repealed.

Mr. England said Commissioners earlier this year you adopted Ordinance No. 3 which regulated the traffic speed limits within the Port Complex. This Ordinance will amend that Ordinance to include Francis Bickham Blvd., which is the gate just south of the gate you come in to come to the RCC near the liquid campus of the Port and it's recommended for approval.

The motion for approval was made by Commissioner Pannell, and seconded by Commissioner Hall. Commissioner Gregorio said we have a motion and a second. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed. It passes.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt.

Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

#### **ORDINANCE NO. 5 OF 2016**

**BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:**

**AN ORDINANCE ADOPTING THE PROVISIONS OF THE LOUISIANA HIGHWAY REGULATORY ACT FOR THE PURPOSE OF REGULATING MOTOR VEHICLE TRAFFIC ON THE STREETS AND ROADS LOCATED WITHIN THE JURISDICTION, ADMINISTRATION AND CONTROL OF THE BOARD OF COMMISSIONERS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO:**

**WHEREAS**, the Board of Commissioners of the Caddo-Bossier Parishes Port Commission (the “Commission”), acting as the governing authority of the Commission, has the authority to regulate the traffic of automobiles, trucks, motorcycles, or other motor vehicles (“motor vehicles”) traversing the streets and roads located within its jurisdiction, administration and control;

**WHEREAS**, the streets and roads located within the jurisdiction, administration and control of the Commission are as follows:

**Morris Dickson Road**  
**Tones Bayou Road**  
**Ron Bean Boulevard**  
**Maxine Sarpy Drive**  
**Doug Attaway Boulevard**  
**Robert G. Harris Drive**  
**Richard Pratt Drive**  
**Francis Bickham Boulevard**  
**John Holt, Jr. Boulevard;**

**WHEREAS**, two (2) roads existing within the jurisdiction, administration and control of the Commission have not officially been “named” by the Commission, and are commonly referred to as follows:

**Slack Water Dock Road**  
**Genesis Tank Farm Road;**

**NOW, THEREFORE, BE IT ORDAINED** by the Caddo-Bossier Parishes Port Commission in due, legal and regular session convened that it hereby adopts the provisions of La. R.S. 32:1, *et seq.*, known as the Louisiana Highway Regulatory Act, for the purpose of regulating motor vehicle traffic on the streets and roads located within the jurisdiction, administration and control of the Board of Commissioners of the Caddo-Bossier Parishes Port Commission.

**BE IT FURTHER ORDAINED**, no person shall operate a motor vehicle on any street or road located within the jurisdiction, administration and control of the Board of Commissioners of the Caddo-Bossier Parishes Port Commission, except the holder of a current and valid driver’s license which entitles the holder to operate a motor vehicle on a public road or highway of the State of Louisiana, and unless the vehicle is registered, licensed and equipped as required by Louisiana law.

**BE IT FURTHER ORDAINED**, no person shall operate on any street or road located within the jurisdiction, administration and control of the Board of Commissioners of the Caddo-Bossier Parishes Port Commission, any motor vehicle, low-speed vehicle, trailer, semitrailer, or pole trailer, or any combination thereof, unless the equipment upon any such vehicle is in good working order and adjustment as required by state law, and in such safe mechanical condition as not to endanger the operator or other occupant or any person upon the street or road.

**BE IT FURTHER ORDAINED**, the first violation of the provisions of this Ordinance shall be punished by a fine not to exceed Two Hundred Seventy-Five and No/100 (\$275.00) Dollars; and any subsequent violation shall be punished by a fine of not more than Five Hundred and No/100 (\$500.00) Dollars. Each day any violation of this Ordinance shall continue shall constitute a separate offense.

**BE IT FURTHER ORDAINED**, the violator may be required to pay towing fees and/or storage costs, if applicable.

**BE IT FURTHER ORDAINED**, the Commission shall recognize parking cards, or other removable windshield placards, and special license plates which have been issued by authorities for the purpose of identifying vehicles permitted to utilize parking spaces reserved for the mobility-impaired.

**BE IT FURTHER ORDAINED**, not less than two copies of the Louisiana Highway Regulatory Act shall be kept on file in the office of the Director of Legal Affairs for inspection;

**BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon its adoption.

**BE IT FURTHER ORDAINED**, that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Ordinance are hereby declared severable; and

**BE IT FURTHER ORDAINED**, that all Ordinances or parts thereof in conflict herewith are hereby repealed.

Mr. England said where the previous Ordinance and the one adopted earlier this year, Ordinance No. 3, were relative to speed limits, we have prepared Ordinance No. 5 to reflect the Louisiana Highway Regulatory Act. This is more in keeping with just the general roadway signage and makes it a requirement for those driving within the Port to adhere to things such as stop signs, yield signs, those types of general safety signs within the Port complex. It's recommended for approval please.

A motion for approval was made by Commissioner Murphy and seconded by Commissioner Hall. Commissioner Gregorio called for discussion. Hearing none, he said all in favor please say "Aye". Opposed. That passes.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

#### **ORDINANCE NO. 6 OF 2016**

#### **BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:**

**AN ORDINANCE REPEALING ORDINANCE NOS. 1 AND 2 OF 2016 RELATIVE TO LEVYING AND IMPOSING AND/OR ROLLING FORWARD AD VALOREM TAXES ON ALL PROPERTY SUBJECT TO TAXATION IN THE JURISDICTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, CONSISTING OF CADDO AND BOSSIER PARISHES, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO:**

**WHEREAS**, on May 19, 2016, Ordinance No. 1 of 2016 was adopted to levy and impose an ad valorem tax of 2.49 mills for the year 2016 on all property subject to taxation in the jurisdiction of the Caddo-Bossier Parishes Port Commission;

**WHEREAS**, on May 19, 2016, Ordinance No. 2 was adopted to levy and impose an ad valorem tax of 2.49 mills and rolling forward to the 2.50 mills for the year 2016 on all property subject to taxation in the jurisdiction of the Caddo-Bossier Parishes Port Commission;

**WHEREAS**, the official journal of the Commission inaccurately published Ordinance No. 1 and Ordinance No. 2 in contravention of the requirements of La. R.S. 47:1705(B).

**NOW, THEREFORE, BE IT ORDAINED** by the Caddo-Bossier Parishes Port Commission in due, legal and regular session convened, that the Commission does hereby repeal Ordinance No. 1 and Ordinance No. 2 of 2016.

**BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon its adoption.

**BE IT FURTHER ORDAINED**, that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Ordinance are hereby declared severable; and

**BE IT FURTHER ORDAINED**, that all Ordinances or parts thereof in conflict herewith are hereby repealed.

Mr. England said this is all in the wake of the Shreveport Times publishing the notice in the wrong size box. It didn't have the right measurements so we're having to repeat the process of rolling back and rolling forward. Part of that is we need to repeal the two tax millage Ordinances. Those are Ordinances Nos. 1 and 2 and we recommend adoption of Ordinance No. 6.

The motion was made by Commissioner Pannell and seconded by Commissioner Hall. Commissioner Gregorio said we have a motion and second. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed. It passes unanimously.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

**ORDINANCE NO. 7 OF 2016: AN ORDINANCE TO LEVY AND IMPOSE AN AD VALOREM TAX OF 2.49 MILLS MILL KEY (1026052 AND 1027075) FOR THE YEAR 2016, ON ALL PROPERTY SUBJECT TO TAXATION IN THE JURISDICTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, CONSISTING OF CADDO AND BOSSIER PARISHES, AND OTHERWISE PROVIDING WITH RESPECT THERETO:**



Mr. England said Ordinance No. 7 will establish the Port's millage at 2.49 mills. This is the roll back Ordinance. It's recommended for approval. (Ordinance to be published in its entirety in The TIMES.)

The motion was made by Commissioner Griggs and seconded by Commissioner Prescott. Commissioner Gregorio said we have a motion and second. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed. It passes unanimously.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

**ORDINANCE NO. 8 OF 2016: AN ORDINANCE TO LEVY AND IMPOSE AN AD VALOREM TAX OF 2.49 MILLS AND ROLLING FORWARD TO THE 2.50 MILLS (MILL KEY 1026052 AND 1027075) FOR THE YEAR 2016, ON ALL PROPERTY SUBJECT TO TAXATION IN THE JURISDICTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, CONSISTING OF CADDO AND BOSSIER PARISHES, AND OTHERWISE PROVIDING WITH RESPECT THERETO:**

Mr. England said this establishes the rate of 2.49 but it also rolls forward the millage to 2.50 mills. It's been prepared and all the other actions in accordance with State law have been followed and we recommend its approval. (Ordinance to be published in its entirety in The TIMES).

The motion was made by Commissioner Hall and seconded by Commissioner Watkins. Commissioner Gregorio said we have a motion and second. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed. It passes unanimously with one opposition.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: Erica R. Bryant

ABSENT: Lynn Austin

ABSTAINING: None

**RESOLUTION NO. 13 OF 2016 - CAPITAL ONE BANK, AUTHORIZATION FOR CREDIT CARDS:** Mr. England said Resolution No. 13 has been prepared to reflect our application for procurement cards for the Commission staff and it's recommended for approval.

The motion was made by Commissioner Bryant and seconded by Commissioner Pannell. Commissioner Gregorio said we have a motion and second. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed. It passes unanimously.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

**Directional Signs, Award of Project - SNA Contracting, Base Bid and Additive Alt. No. 1 in the combined amount of \$118,037.00:** Mr. England said it's our recommendation to award the project in the amount of \$118,037.00 to SNA Contracting.

The motion was made by Commissioner Hall and seconded by Commissioner Pannell. Commissioner Gregorio said we have a motion and second. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed. It passes unanimously.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

**Redundant Water Line, Award of Project – ASB Utility Construction, LLC. in the amount of \$2,647,916:** Mr. England said the last item is award of that project to ASB Utility and would be our recommendation. As we presented last week at the Operations Committee meeting, Womack and Sons failed to comply with our specs for contacting M/WBE companies a certain number of days before the bid opening. We had to reject their bid, which brought us to the second lowest bidder which was ASB Utility Construction in the amount of \$2,647,916.00. They did provide a bid on the bid form that was placed in the wrong box on the bid form; however, it is my recommendation, based on my interaction with counsel, to recommend to you that we do accept their bid at this time.

The motion was made by Commissioner Hall and seconded by Commissioner Murphy. Commissioner Gregorio said we have a motion and second. Calling for discussion, Commissioner Pannell said I would like to have some interpretation on that, based on what the law is, if I can get Dannye to give us some kind of information. If it was written in the wrong box, what is the likelihood of someone contesting and where are we? Mr. Malone said certainly, Commissioner Pannell, anyone can contest the award of the contract, but under Title 3 of the Louisiana Revised Statutes, a public body is prohibited from waiving any of the specifications set forth in the instructions to bidders and the specifications themselves. So the only question comes is whether simply placing the lump sum amount in the wrong space, whether that constitutes a waiver under the Bid Law and certainly there is a clause that indicates that would not be a waiver under the Bid Law. Therefore it is recommended to award the project. Commissioner Gregorio said this otherwise is a clerical error and everything is clear other than that? Mr. Malone said yes. Commissioner Gregorio called for other questions or discussion. Hearing none, he said all in favor please say "Aye". Opposed. It passes unanimously.

YEAS: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins.

NAYS: None

ABSENT: Lynn Austin

ABSTAINING: None

**Port Director's Report:** Mr. England said I have no report.

Commissioner Gregorio said that concludes our agenda and adjourned the meeting at approximately 4:46 p.m.

Respectfully submitted,

Commissioner Roy Griggs  
Secretary-Treasurer

### **September 2016 Meeting Notices!!**

***Next Regularly Scheduled Meeting: Thursday, September 15, 2016, 4:30 p.m.***

Marketing and Operations Committee Meetings, Tuesday, September 6, 2016, 12 Noon  
Regional Commerce Center, 6000 Doug Attaway Blvd, Board Room, Shreveport, LA