



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portcb.com | www.portcb.com

## MEMORANDUM

**To:** Commissioner Sam N. Gregorio, President  
Commissioner Rick C. Prescott, Vice-President  
Commissioner Roy Griggs, Secretary-Treasurer  
Commissioner Lynn Austin  
Commissioner Erica R. Bryant  
Commissioner James D. Hall  
Commissioner Capt. Thomas F. Murphy  
Commissioner James L. Pannell  
Commissioner Steve Watkins

**From:** Eric England

**Date:** November 16, 2016

**Re:** **REGULAR BOARD MEETING, Thursday, November 17, 2016**

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The regularly scheduled Board Meeting will be on Thursday, November 17, 2016, 4:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. An agenda is attached.

Please let us know if you cannot attend the meeting. Thank you.

**cc:** Ms. Anne Gremillion, Daniel Strickland, Taylor Felsher and Sarah McKinney-Williams,  
Gremillion & Pou, Public Relations  
Southern Strategy Group of North LA, Legislative Monitor  
Ms. Ty Scroggins, Scroggins Consulting, LLC  
CBPC Staff

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"This institution is an equal opportunity provider and employer."

**MEMBERS:** *Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer  
Lynn Austin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*

## AGENDA

### Regular Board Meeting

November 17, 2016, 4:30 p.m.

Regional Commerce Center, Board Room, 6000 Doug Attaway Blvd, Shreveport

CALL TO ORDER/OPENING REMARKS

Sam N. Gregorio

PLEDGE OF ALLEGIANCE

Roy Griggs

ROLL CALL

Eric England

INTRODUCTION OF GUESTS

Sam N. Gregorio

PUBLIC COMMENT ON AGENDA ITEMS

Sam N. Gregorio

UNFINISHED BUSINESS:

\*APPROVAL OF REGULAR BOARD MEETING MINUTES OF OCTOBER 20, 2016

Roy Griggs

\*APPROVAL OF OCTOBER 2016 FINANCIALS

Roy Griggs

\*APPROVAL OF EXECUTIVE COMMITTEE REPORT OF NOVEMBER 7, 2016

Sam N. Gregorio

\*APPROVAL OF MARKETING COMMITTEE REPORT OF NOVEMBER 7, 2016

Rick C. Prescott

\*APPROVAL OF OPERATIONS COMMITTEE REPORT OF NOVEMBER 7, 2016

Roy Griggs

\*RS. NO. 14. 2016: A RESOLUTION GRANTING PRELIMINARY AUTHORITY FOR THE CADDO-BOSSIER PARISHES PORT COMMISSION, STATE OF LOUISIANA, TO ISSUE, SELL AND DELIVER IN THE NAME OF THE PORT, UTILITY SYSTEMS REVENUE REFUNDING BONDS, IN AN AMOUNT NOT EXCEEDING NINE MILLION DOLLARS (\$9,000,000), IN ONE OR MORE SERIES, FOR THE PURPOSES OF REFUNDING THE PRIOR BONDS (AS DEFINED HEREIN); SEEKING STATE BOND COMMISSION APPROVAL; PROVIDING FOR THE EMPLOYMENT OF BOND COUNSEL AND OTHER PROFESSIONALS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

Eric England

\*RS. NO. 15. 2016: A RESOLUTION GRANTING PRELIMINARY AUTHORITY FOR THE CADDO-BOSSIER PARISHES PORT COMMISSION, STATE OF LOUISIANA TO PROCEED WITH THE ISSUANCE THROUGH THE LCDA OF NOT TO EXCEED FOURTEEN MILLION DOLLARS (\$14,000,000) DOLLARS LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY AIRPORT REVENUE REFUNDING BONDS (CADDO-BOSSIER PARISHES PORT COMMISSION PROJECT) IN ONE OR MORE SERIES; MAKING APPLICATION BY THE LCDA TO THE STATE BOND COMMISSION FOR APPROVAL; PROVIDING FOR THE EMPLOYMENT OF BOND COUNSEL AND OTHER PROFESSIONALS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

Eric England

\*RS. NO. 16. 2016: PUBLIC RECORDS POLICY

Eric England

\*RS. NO. 17. 2016: INTERGOVERNMENTAL AGREEMENT RESOLUTION (ASSESSURE), CADDO PARISH COMMISSION

Eric England

\*INSURANCE AGENT OF RECORD

Eric England

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Lynn Ausfin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins

**NEW BUSINESS:**

\*None

Eric England

**PORT DIRECTOR'S REPORT**

Eric England

**Executive Session:** Personnel Matter – Danny Malone Performance Appraisal  
Personnel Matter – Eric England Performance Appraisal  
Personnel Matter – Nelda French Additional Job Duties

**ADJOURNMENT**

Sam N. Gregorio

*Next Regularly Scheduled Board Meeting: Thursday, December 15, 2016, 4:30 p.m.*  
**Marketing and Operations Committee Meetings, Monday, December 5, 2016, 12 Noon**  
Regional Commerce Center, 6000 Doug Attaway Blvd, Board Room, Shreveport, LA