



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

Regular Board Meeting
Caddo-Bossier Parishes Port Commission
Regional Commerce Center, Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
April 20, 2017, 4:30 p.m.

President Sam N. Gregorio called the meeting to order at approximately 4:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Griggs led the Pledge of Allegiance.

Commissioner Gregorio called on Mr. England for roll call: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins. We have a quorum. Absent: Rick C. Prescott, Lynn Austin and Erica R. Bryant.

Commissioner Gregorio called for introduction of guests: Tyler Comeaux, Burk-Kleinpeter; Robert Pou and Sarah McKinney-Williams, Gremillion & Pou; Mike McSwain, Joe Johnson and Zachary Johnson, Ty Scroggins, Scroggins & Associates and Donald Hobdy, NAMC. Staff: Eric England, Danye Malone, Gloria Washington, Rick Nance and Hettie Agee.

Commissioner Gregorio asked if there are any public comments on an agenda item. Hearing none, he said we will move on to Unfinished Business.

UNFINISHED BUSINESS:

Approval of the Regular Board Meeting Minutes of March, 2017: Commissioner Griggs said the Board Meeting minutes of March 16, 2017 is in your package. If there's been no changes, deletion, subtraction, I move for approval. The motion was seconded by Commissioner Hall. Commissioner Gregorio said we have a motion and second. Any discussion? Hearing none, all in favor please say "Aye". Opposed? The motion passes.

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

Approval of the Special Board Meeting Minutes of April 7, 2017: Commissioner Griggs said the Special Board Meeting minutes of April 7, 2017 is also in your packages. If there's been no changes, deletions, subtraction, I move for approval. The motion was seconded by Commissioner Murphy. We have that. Any discussion? Hearing none, all in favor please say "Aye". Opposed? It passes unanimously.

"This institution is an equal opportunity provider and employer."

*MEMBERS: Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer
Lynn Austin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

Marketing Committee Report of April 10, 2017: Commissioner Sam N. Gregorio, President, called the Marketing Committee meeting of April 10, 2017 to order at approximately 12:00 p.m. in the Board Room at the Regional Commerce Center.

Commissioner Murphy led the Pledge of Allegiance.

Commissioners present: Sam N. Gregorio, James D. Hall and Capt. Thomas F. Murphy. A quorum was not present.

Commissioner Gregorio called for introduction of guests: Robert Pou, Ed Walsh, Sarah Williams and Chelsea Rice, Gremillion & Pou; Tanita Gilbert-Baker and Shirley Wilson, EJS and John Hubbard, SWEPCO. Staff members: Eric England, Danyne Malone, Brenda Levinson, Gloria Washington, Ted Knight, Rick Nance, Hugh McConnell, Kathy French and Hettie Agee.

Commissioner Gregorio called for Public Comments on Agenda Items. Hearing none, he called on Brenda for a Customer Update. Calling for any comments or questions, Commissioner Gregorio said so this prospect will use the River. Brenda said they will. They'll bring scrap up by the River and make heavy industrial rebar. They'll send the product back down the River, but they'll also use rail to ship product back out of here. Calling for other questions and hearing none, Commissioner Gregorio called on Kathy to give the Public Affairs report.

Commissioner Gregorio called on Eric who said the calendar of activities is in your packages. May 15th, the Tier 2.1 deadline, is approaching next month. Next Thursday is our Board meeting and prior to the Board meeting, we've got a Port Expansion meeting and Architect Mike McSwain will be with us.

Hearing no further business to come before the Marketing Committee, Commissioner Gregorio adjourned the meeting at approximately 12:21 p.m.

Commissioner Gregorio said the Marketing Committee report of April 10, 2017 was in your package. Any amendments or corrections? If not, I would move for their approval. Any discussion? If not, all in favor please say "Aye". Opposed? That passes.

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

Operations Committee Report of April 10, 2017: The meeting was called to order by Commissioner Gregorio at approximately 12:22 p.m., April 10, 2017 at the Regional Commerce Center Board Room.

Commissioners present: Sam N. Gregorio, James D. Hall and Capt. Thomas F. Murphy. A quorum was not present.

Guests in attendance: Tanita Gilbert-Baker and Shirley Wilson, EJES; Robert Pou, Ed Walsh, Chelsea Rice and Sarah Williams, Gremillion & Pou and John Hubbard, SWEPCO. Staff members: Eric England, Dannye Malone, Brenda Levinson, Gloria Washington, Ted Knight, Rick Nance, Hugh McConnell, Kathy French and Hettie Agee.

Hearing no public comments, Commissioner Gregorio called on Hugh for the Operations report. Hugh said rail activity is increasing, up quite a bit from the previous month. The drilling activity and the frac sand, you'll notice that's increasing. Under maintenance and repair, we've repaired some railroad crossings and have one left to do at Ternium. We have eighteen in the Port. We're continuing with our retraining. Every three years our operators have to be recertified as engineers and conductors and we've started that process with Iron Horse Resources. The classroom training will be held in May. In total, there were 526 new cars and 49,465 tons.

Moving on to the barge activity, we're expecting barges for Ternium and also for Priefert. We've also been talking to a couple of other companies about the potential for handling coil and steel. Oakley reported 14 barges of frac sand; Red River Terminals had 6 barges of petroleum. There were a total of 20 barges, 35,839 tons. I'm expecting a good year rail and barge.

Rick reported: 1) On the redundant water line, Leonard Road, the two 12" lines going across at the booster station and at Ron Bean have been bored; 2) stevedore parking – project has been contracted but will be six to seven weeks before the start; 3) road striping – awaiting additional material to finish it; 4) dock retaining wall – bids should be in a couple of weeks; 5) the stevedore building – cabinets have been replaced and need painting along with the walls.

Commissioner Gregorio called on Eric for any other comments. He said the reports are in your packages and thanked them. Hearing no further comments, the meeting was adjourned at approximately 12:32 p.m.

Commissioner Griggs said the Operations Committee report of April 10, 2017 is also in your package. If there's been no changes, I would move for approval. Any discussion? If not, all in favor please say "Aye". Opposed? That passes.

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

NEW BUSINESS:

ORDINANCE NO. 1 OF 2017 – AN ORDINANCE TO LEVY AND IMPOSE AN AD VALOREM TAX OF 2.50 MILLS FOR THE YEAR 2017, ON ALL PROPERTY SUBJECT TO TAXATION IN THE JURISDICTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, CONSISTING OF CADDO AND BOSSIER PARISHES, AND OTHERWISE PROVIDING WITH RESPECT THERETO: Mr. England said this Ordinance is part of the process of the Port levying our maximum allowable millage of 2.5 mills. This is regarding the millage for the tax that was passed in 1993 and has nothing to do with the tax renewed last year. This is our existing tax that will run through 2018 and just part of the annual process of levying those 2.5 mills. It is recommended for adoption. The motion was made by Commissioner Watkins and seconded by Commissioner Hall. Commissioner Gregorio said we have a motion and second. Any discussion? Hearing none, all in favor please say "Aye". Opposed? That passes. (To be published in The TIMES)

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

RESOLUTION NO. 8 OF 2017 - A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF SHREVEPORT, THE PARISH OF CADDO AND THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO: Mr. England said during the budget session last year when we were discussing the 2017 budgets, we proposed a trial basis Sportran bus run from the City of Shreveport to the Port. This CEA is in regard to that provisional run. We have funds in the budget on an annual basis, but this provisional run will be for \$19,500, roughly half of what we have in the budget. If the provisional period is a success, we'll continue it for that full budget amount, but we're going to get through this trial period first. This resolution is recommended for adoption. A motion was made by Commissioner Murphy and seconded by Commissioner Watkins. Commissioner Gregorio said we have a motion and second. Any discussion? Commissioner Watkins asked when do they think this will start. Eric said with us adopting this resolution today, the City of Shreveport has their meeting shortly thereafter. So I would shoot for next month. They're ready to roll. We just needed to finalize the CEA and get the three parties to sign off on it. Commissioner Gregorio called for any other discussion. Hearing none, all in favor please say "Aye". Opposed? That passes.

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

RESOLUTION NO. 8 OF 2017

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF SHREVEPORT, THE PARISH OF CADDO AND THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the City of Shreveport (the "City"), the Parish of Caddo (the "Parish") and the Caddo-Bossier Parishes Port Commission (the "Commission") desires to enter into an agreement to conduct a study regarding the feasibility of making public transportation available to the employees working in the Parish and the Commission's industrial port complex by providing the employees access to the SPORTRAN Transit System;

WHEREAS, the Parish and the Commission have appropriated \$19,500.00, severally, to allow the City, the Parish and the Commission to study the feasibility of providing SPORTRAN Transit System

services to the employees working in the Parish and the Commission’s industrial port complex on a permanent basis;

WHEREAS, the City agrees to provide access to the aforementioned SPORTRAN Transit System services for a six (6) month trial period, commencing on April 1, 2017, and ending on September 1, 2017.

NOW THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that it hereby authorizes the execution of the above-described Cooperative Endeavor Agreement in accordance with the terms and conditions set forth therein.

BE IT FURTHER RESOLVED, that Eric England, the Executive Port Director, is hereby authorized to execute the Cooperative Endeavor Agreement referenced hereinabove, and any and all other documents necessary to complete the transaction in the name of and on behalf of the Commission;

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable; and

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malone
Dannye W. Malone

4/18/17
Date

RESOLUTION NO. 9 OF 2017 - A RESOLUTION SUPPORTING THE CADDO PARISH COMMISSION’S SPECIAL ELECTION TO AUTHORIZE THE RENEWAL AND REDEDICATION OF AD VALOREM AND SALES TAXES IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF LOUISIANA LAW, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO: Mr. England said the description on the agenda provides the overview of what this resolution covers, a resolution of support for these property taxes and the sales tax and it’s recommended for adoption. A motion was made by Commissioner Hall and seconded by Commissioner Griggs. Commissioner Gregorio said we have a motion and second. Any discussion? Commissioner Pannell said Mrs. Bryant text messaged and said she could not be here but she appreciates ya’ll supporting all this. Commissioner Gregorio said is there any more discussion. Hearing none, all in favor please say “Aye”. Opposed? That passes.

YEAS: Commissioners: Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy, James L. Pannell and Steve Watkins

NAYS: None

ABSENT: Rick C. Prescott, Lynn Austin and Erica R. Bryant

ABSTAINING: None

RESOLUTION NO. 9 OF 2017

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION SUPPORTING THE CADDO PARISH COMMISSION'S SPECIAL ELECTION TO AUTHORIZE THE RENEWAL AND REDEDICATION OF AD VALOREM AND SALES TAXES IN ACCORDANCE WITH THE APPLICABLE PROVISIONS OF LOUISIANA LAW, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo Parish Commission, acting as the governing authority of Caddo Parish, Louisiana, and Sales Tax District Number One of Caddo Parish, Louisiana, have placed the following propositions on the April 29, 2017, ballot, to wit:

PARISHWIDE PROPOSITIONS

PROPOSITION NO. 1 (PUBLIC FACILITIES TAX RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), continue to levy a tax of eighty-three hundredths (.83) mills on all property subject to taxation in the Parish (an estimated \$1,475,650 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of maintaining and operating public road systems, parks and recreational facilities, garbage disposal and industrial waste programs, surface water drains and drainage facilities in Caddo Parish, Louisiana?

PROPOSITION NO. 2 (PUBLIC HEALTH FACILITIES MILLAGE RENEWAL)

Shall Caddo Parish, Louisiana (the "Parish"), continue to levy a tax of eighty-seven hundredths (.87) mills on all property subject to taxation in Caddo Parish (an estimated \$1,546,760 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2021 and ending with the year 2030, for the purpose of maintaining and operating public health units,

mosquito and rodent control units, and animal control facilities throughout the whole of said Parish?

**PROPOSITION NO. 3
(JUVENILE COURT & DETENTION MILLAGE RENEWAL)**

Shall Caddo Parish, Louisiana (the "Parish"), continue to levy a tax of one and ninety-seven hundredths (1.97) mills on all property subject to taxation in Caddo Parish (an estimated \$3,502,440 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031, for the purpose of maintaining, equipping and operating the Juvenile Court and Detention facilities?

**PROPOSITION NO. 4
(COURTHOUSE MILLAGE RENEWAL)**

Shall Caddo Parish, Louisiana (the "Parish"), continue to levy a tax of two and seventy-two hundredths (2.72) mills on all property subject to taxation in Caddo Parish (an estimated \$4,835,850 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031, for the purpose of maintaining, equipping and operating the Parish Courthouse and ancillary offices?

SALES TAX DISTRICT NUMBER ONE PROPOSITION

**PROPOSITION NO. 5
(SALES TAX REDEDICATION)**

Shall Caddo Parish, Louisiana (the "Parish"), be authorized to rededicate all of the proceeds hereto or hereafter received by the Parish from the levy and collection of the following sales taxes (collectively, the "Sales Taxes") levied within Sales Tax District Number One of Caddo Parish (the "District"), namely (i) the 1% sales and use tax authorized at elections held on November 8, 1988 and May 5, 2007 and (ii) the ½% sales and use tax authorized at an election held on March 10, 1992 (an estimated \$8,775,000 reasonably expected at this time to be collected from the levy of the Sales Taxes for an entire year), so that such proceeds may be used for the purpose of acquiring, constructing, improving, operating and/or maintaining public streets, roads, highways, bridges, drainage systems, solid waste collections and disposal, waterworks and sewers and sewerage disposal works within the District and shall the Parish be further authorized to fund the proceeds of the Tax into bonds from time to time for any of said capital improvement purposes in the District, to the extent

and in the manner permitted by the laws of Louisiana?

WHEREAS, the funds derived from Proposition Number 1 will be dedicated to maintaining parks and recreational facilities, public road systems, garbage disposal and industrial waste programs, surface water drains and drainage facilities;

WHEREAS, the funds derived from Proposition Number 2 will be dedicated to maintaining and operating public health units, mosquito and rodent control units and animal control facilities;

WHEREAS, the funds derived from Proposition Number 3 will be dedicated to maintaining, equipping and operating the Juvenile Court and Detention facilities;

WHEREAS, the funds derived from Proposition Number 4 will be dedicated to maintaining, equipping and operating the Parish Courthouse and ancillary offices; and

WHEREAS, the funds derived from Proposition Number 5 authorizes the Caddo Parish Commission to rededicate the proceeds from a one (1%) percent road sales tax and a one-half (0.5%) percent solid waste sales tax to be used for roads, bridges, drainage, solid waste, water, and sewer infrastructure.

NOW THEREFORE, BE IT RESOLVED that the Caddo-Bossier Parishes Port Commission is hereby supportive of the Caddo Parish Commission's renewal and rededication of the ad valorem and sales taxes described hereinabove, and encourage each citizen who is a registered voter in Caddo Parish to vote for the renewal and rededication propositions.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malone
Dannye W. Malone

4/18/17
Date

PORT DIRECTOR'S REPORT: Mr. England said if any commissioners need assistance with their Tier 2.1, please let us know. We can get you those forms for the May 15th deadline.

May 8th we have our quarterly Executive Meeting prior to our Marketing & Operations Committee meetings. Based on the agenda items, that meeting will probably start at 10:30 a.m. or 11:00 a.m. We'll get a notice out.

On May 18th, prior to our regular Board meeting, we're gonna have our first Finance/Audit committee meeting where we have our first in-depth discussion on our financials as well as our fiscal position. Also at that meeting, we'll have the representatives from Heard, McElroy & Vestal with us to present to us their draft of the audit. That concludes my report.

Commissioner Gregorio said that's the end of our agenda and unless we hear something else under New Business, we'll stand adjourned at approximately 4:38 p.m.

Respectfully submitted,

/s/ Roy Griggs

Commissioner Roy Griggs
Secretary-Treasurer

May 2017 Meeting Notices!!

Next Regularly Scheduled Board Meeting: Thursday, May 18, 2017, 4:30 p.m.

Finance/Audit Committee Meeting, Thursday, May 18, 3:00 p.m.

Executive Committee Meeting, Monday, May 8, 2017 10:30 a.m.

Marketing and Operations Committee Meetings, Monday, May 8, 2017, 12 Noon
Regional Commerce Center, 6000 Doug Attaway Blvd, Board Room, Shreveport, LA