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Regular Board Meeting
Regional Commerce Center, Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
January 19, 2017, 4:30 p.m.

President Sam N. Gregorio called the meeting to order at approximately 4:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Griggs led the Pledge of Allegiance.

Commissioner Gregorio called on Mr. England for roll call: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins. We have a quorum. Absent: James L. Pannell.

Commissioner Gregorio called for introduction of guests: Jerry Yarborough; Daniel Strickland, Gremillion & Pou; Ty Scroggins, Scroggins & Associates; George Carroll and Tyler Comeaux, Burk-Kleinpeter. Staff: Eric England, Dannye Malone, Gloria Washington, Rick Nance, Kathy French and Hettie Agee.

Commissioner Gregorio said are there any public comments on an agenda item? Hearing none, he said we will move on to Unfinished Business.

UNFINISHED BUSINESS:

Approval of the Regular Board Meeting Minutes of December 15, 2016: Commissioner Griggs said the Board Meeting minutes of December 15th are in your packages. If there's no corrections, deletions or additions, I move for approval. The motion was seconded by Commissioner Murphy. Commissioner Gregorio said we have a motion and second. Any discussion please? Hearing none, all in favor please say "Aye". Opposed? It passes.

Approval of the December 2016 Financial Reports: Commissioner Griggs called on Gloria to give an update and she said the financials were emailed. Looking on pg. 2 you'll see that we finished the year pretty good. Revenues exceeded expenses by \$1.1 Million dollars and also our minority participation for this year was 19%. On pg. 9, the signed contract was received from Blount and the checks have been deposited this month. Commissioner Griggs said the financials is in your packages. If there's no deletions, correction or additions, I move for approval. The motion was seconded by Commissioner Hall. Commissioner Gregorio said we have a motion and second. Any discussion please? Hearing none, all in favor please say "Aye". Opposed? It passes.

"This institution is an equal opportunity provider and employer."

MEMBERS: *Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer
Lynn Austin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*

Personnel Committee Report of December 15, 2016: The Personnel Committee meeting was called to order by Committee Chairwoman Erica R. Bryant at approximately 3:30 p.m. in the Board Room at the Regional Commerce Center and everyone welcomed. She called for Public Comment on Agenda Items.

Committee members: Erica R. Bryant; Lynn Austin, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott, Steve Watkins and Sam N. Gregorio, Ex-Officio. Other commissioner in attendance: James L. Pannell. We have a quorum. Staff: Eric England, Danyne Malone, Brenda Levinson, Gloria Washington and Hettie Agee.

Commissioner Bryant said the only item we have on the agenda is to go into Executive Session related to some issues we've been notified about. Is everyone here? There's no one else that has to leave for Executive Session. She said we've been notified of some complaints related to the Deputy Port Director and maybe some other supervisors. At this time, I would like for the Deputy Port Director to step out for a minute before we have any discussions with you. I just want to talk to the Board first.

Commissioner Watkins said I make a motion that we task Eric with the re-organization of the Operations Committee and that he's to report back his findings to the Board and he's also to let everybody know that their basically jobs are being looked at for performance issues and that no job's safe. It was seconded by Commissioner Hall. Eric said Operations Department. Commissioner Bryant said we have a motion and a second. Is there any discussion? Calling for discussion and hearing none, Commissioner Bryant said all those in favor signify by saying "Aye". All those opposed. It carries.

YEAS: Erica R. Bryant, Lynn Austin, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott, Steve Watkins and Sam N. Gregorio, Ex-Officio.

NAYS: None

ABSENT: None

ABSTAINING: None

Hearing no further business to being before the committee, Commissioner Bryant adjourned the meeting at approximately 4:34 p.m.

Commissioner Bryant said the Personnel Committee report of December 15th is in your package. If there are no changes, I make a motion for approval. The motion was seconded by Commissioner Hall. Calling for discussion and hearing none, Commissioner Gregorio said all in favor please say "Aye". Opposed? It passes.

Marketing Committee Report of January 9, 2017: Commissioner Roy Griggs, Secretary-Treasurer, called the Marketing Committee meeting of January 9, 2017 to order at approximately 12:00 p.m. in the Board Room at the Regional Commerce Center. Commissioner Bryant led the Pledge of Allegiance.

Commissioners present: Roy Griggs, Lynn Austin, Erica R. Bryant, James D. Hall and Capt. Thomas F. Murphy. A quorum was present.

Commissioner Griggs called for introduction of guests: John Hubbard, SWEPCO; Daniel Strickland, Gremillion & Pou; Tyler Comeaux, BKI and Charley Kingery, Wieland. Staff members: Eric England, Brenda Levinson, Gloria Washington, Ted Knight, Rick Nance, Hugh McConnell and Hettie Agee.

Commissioner Griggs called for Public Comments on Agenda Items. Hearing none, he called on Brenda for a Customer Update. Her report included: ADS Logistics, Calumet, Pratt Industries, Ronpak, Ternium and Benteler. Calling for questions and hearing none, Commissioner Griggs called on Eric to give the Public Affairs report and he said Kathy's package is in your folders. Eric said the reports are in your packages and he would be glad to answer any questions.

Hearing no further business to come before the Marketing Committee, Commissioner Griggs adjourned the meeting at approximately 12:12 p.m.

Commissioner Prescott said the minutes of the Marketing Committee report of January 9, 2017 is in your packages. If there be no corrections, deletions or additions, I move for approval. Commissioner Gregorio called for discussion. Hearing none, he said all in favor, please say "Aye". Opposed? That passes.

Operations Committee Report of January 9, 2017: The meeting was called to order by Commissioner Roy Griggs at approximately 12:22 p.m., January 9, 2017 at the Regional Commerce Center Board Room.

Commissioners present: Roy Griggs, Lynn Austin, Erica R. Bryant, James D. Hall and Capt. Thomas F. Murphy. A quorum was present.

Commissioner Griggs called for introduction of guests: John Hubbard, SWEPCO; Daniel Strickland, Gremillion & Pou, Tyler Comeaux, BKI and Charley Kingery, Wieland. Staff members: Eric England, Brenda Levinson, Gloria Washington, Rick Nance, Ted Knight, Hugh McConnell and Hettie Agee.

Commissioner Griggs called for public comments on the agenda items. Hearing none, he called on Hugh for the Operations report. There were 417 cars, 1012 switches and 29,960 tons. From last year to this year in rail we've seen about a 6% increase from 400,000 to 426,000 in 2016. The switches were up 14% from 11,000 cars moved in 2015 to 13,000 this year. Barge Activity – There has been a little bit of a bump in the River level to 14.5. There were 14 barges, two for Priefert unloaded by our stevedores. They expect a couple more shipments in the spring. Ternium has a barge load of coils that should be here in the next 6-10 days. Oakley reported 7 barges of frac media and agricultural products and Red River Terminals reported 6 barges, 30,094 tons for the month.

Rick reported: 1) the redundant water line has 6,300 lf of 24" pipe being laid; 2) directional signs, we await corrected mounting plates; 3) the document storage room racks were moved to the stevedores in order to replace them with racks more appropriate to the building; 4) road striping, weather conditions held it up but railroad crossings will be started sometime this week and 5) stevedore equipment, waiting on AT&T to provide a chip that goes into that equipment for syncing with UTSI. Commissioner Murphy asked Rick if he anticipated any adverse effect on traffic flow on the highway or the rail as we tie in the water line. Rick said not from that, no. The tie ends are all off the roads. There will be a little disruption for the striping but not for the water line. Commissioner Murphy said he just wanted to see if there was an adverse effect on rail or road traffic.

Commissioner Griggs called on Eric who said these reports are in their packages and I'll be glad to answer any questions.

Commissioner Griggs adjourned the meeting at approximately 12:22 p.m.

Commissioner Griggs said the Operations Committee report of January 9, 2017 is in your package. If there are no changes, no deletions or additions or corrections, I move for approval. Hearing no discussion, Commissioner Gregorio said all in favor, please say “Aye”. All opposed? The motion carries.

NEW BUSINESS:

Nominating Committee: Chairman Hall said Mr. President it’s my honor to have served as Nominating Committee Chairman. On behalf of the Nominating Committee, I’d like to offer the following slate of officers for 2017: President, Sam N. Gregorio; Vice-President, Rick C. Prescott and Secretary-Treasurer, Roy Griggs. Unless there are nominations from the floor, I move the nominations be closed and the slate of officers be elected for 2017. The motion was seconded by Commissioner Watkins. Commissioner Gregorio said we have a motion and second. Any discussion? All in favor please say “Aye”. Opposed? It passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant,
James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

General Fund and Capital Operations Fund Budget Certification: Mr. England said as you know we follow the Louisiana Local Budget Act. We followed the policies and procedures of that Act so it is recommended we adopt this certification at this time. The motion was made by Commissioner Austin and seconded by Commissioner Griggs. Commissioner Gregorio said I have one question. Danye, as far as the specific items that’s certified here on this report, you’ve looked at that and made sure they’re correct? Danye said that is correct, Mr. Chairman. Calling for discussion and hearing none, he said all in favor please say “Aye”. Opposed? It passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant,
James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

RESOLUTION NO. 1 OF 2017

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION AMENDING THE RULES OF PROCEDURE GOVERNING PUBLIC RECORDS REQUESTS IN ACCORDANCE WITH LA. CONST. ART. XII, SECTION 3 AND TITLE 44 OF THE LOUISIANA REVISED STATUTES, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, on November 17, 2016, the Caddo-Bossier Parishes Port Commission (the “Commission”) adopted Resolution No. 16 of 2016 relative to adopting rules of procedure governing public records requests;

WHEREAS, the Commission desires to adopt a rule of procedure relative to producing public records or recordings on a compact disc (CD), digital video disc (DVD), or flash drive;

NOW THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that the following rule of procedure relative to producing public records or recordings on a CD, DVD, or flash drive is hereby amended, as provided below:

* * *

Rule 7: Reasonable fees in an amount established by the Commission shall be imposed for the copying of public records, as follows:

(a) A charge of \$0.25 per standard or legal size paper will be imposed for all copying of Commission records. Notwithstanding, the custodian shall not charge a fee to persons seeking a Commission record(s) on standard or legal size paper consisting of less than five (5) pages.

(b) For all copying of records or documents other than a standard or legal size, the fee imposed shall be in an amount to reimburse the Commission for its actual expenses incurred for the reproduction. This specifically includes the production of plats and maps.

(c) With respect to the electronic reproduction of records or recordings onto CD’s, DVD’s, or flash drives, a flat fee of ten (\$10.00) dollars will be imposed. However, the electronic reproduction of records is conditional, and will only be provided if the integrity of the public records can be preserved; the electronic method of reproducing the records is readily available; and the electronic method of reproducing the records does not unduly interfere with the Commission’s daily operations.

(d) The custodian shall not charge fees to persons who wish to examine or review records located at its Regional Commerce Center.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable; and

BE IT FURTHER RESOLVED, that all other terms and provisions of Resolution No. 16 of 2016 shall remain in full force and effect.

Approved as to legal form and content:

/s/ Dannye W. Malone

Dannye W. Malone

1/19/2017

Date

Mr. England said he wanted to call to their attention the amendment addresses DVD's, CD's and flash drives for a flat fee of \$10 when requested. We as the staff will not accept those items like DVD's, CD's or flash drives from the person making the request mainly for security reasons so we will provide them for \$10 each and so this Resolution is recommended for adoption. The motion was made by Commissioner Prescott and seconded by Commissioner Bryant. Calling for discussion and said he had one question. Dannye, the changes and this resolution follows Louisiana Statutory law? Dannye said yes it does. Is it in line with other governmental agencies? Dannye said yes it is. Calling for discussion and hearing none, he said all in favor please say "Aye". Opposed? That passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

Rs. No. 2 of 2017: A Resolution Ratifying the Executive Port Director's Execution of a Lease Agreement, Authorizing the Lease of Certain Property Owned by the Caddo-Bossier Parishes Port Commission, and to Otherwise Provide with Respect Thereto.

Mr. England said as part of the part of the process of leasing property at the Port Commission, after the lease agreement is signed, there is a ratification that is required by the Board. When this Resolution is adopted, we'll publish it in our Official Journal and it will be part of the process of State law finalizing the lease agreement. This lease agreement is for the Blount Bros. Construction, LLC lease. It's what we commonly refer to as the sand pit where they store dredged sand from the Red River. This resolution is recommended and the payment of such was discussed by Gloria in her report. The motion was made by Commissioner Austin and seconded by Commissioner Hall. Calling for discussion and hearing none, Commissioner Gregorio said all in favor, please say "Aye". All opposed? Hearing none, that passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

Authorizations: (1) Memorandum of Cooperative Endeavor Between Red River Waterway Commission (RRWC) and Caddo-Bossier Parishes Port Commission for Warehouse Expansion:

Mr. England said this authorization is for the expansion of the ADS warehouse. The conditions of the agreement are that we make application to the Louisiana Port Priority Program, which is administered through DOTD. If we're approved for funding,

RRWC will advance us the money. In whatever year we do receive final funding from the Port Priority ('20, '21, '22), we will pay the RRWC back. It's a good deal for us and we ask for your authorization for this warehouse expansion. The motion was made by Commissioner Griggs and seconded by Commissioner Austin. Commissioner Gregorio said we have a motion and second. Any discussion? Commissioner Watkins said one question, if we don't get approval from Port Priority, would they just fund it anyway? Mr. England said no, they will not. Their funding is contingent upon us receiving approval. Commissioner Gregorio called for any other questions or discussion. Hearing none, he said all in favor please say "Aye". Opposed? It passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant,
James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

(2) Memorandum of Cooperative Endeavor Between Red River Waterway Commission and Caddo-Bossier Parishes Port Commission for Terminal Improvements: Mr. England said this will provide the Port Commission straight funding improvements at our liquid terminal. It will not have the requirements that I previously described such as Port Priority. It'll be roughly \$500,000 of funds for us to make improvements at our tank terminals and it's recommended at this time. A motion was made by Commissioner Hall and seconded by Commissioner Austin. Calling for discussion and hearing none, he said all in favor please say "Aye". Opposed? It passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant,
James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

Commissioner Gregorio said next on the Agenda is an Executive session to discuss a Petition for Declaratory Judgment and Damages by Summary Proceeding Pursuant to La. R.S. 38:2220.1, et seq

Filed on October 27, 2016

Womack & Sons Construction Group v. Caddo-Bossier Parishes Port Commission, Docket No. 596,298-B, First Judicial District Court, Caddo-Parish, Louisiana.

Commissioner Gregorio said I will entertain a motion to go into Executive Session. The motion was made by Commissioner Hall and seconded by Commissioner Austin. Commissioner Gregorio called for any discussion. He said hearing none, all in favor please say "Aye". Opposed? It passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant,
James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

Commissioner Gregorio said I will ask that Eric, Dannye, Rick and Hettie remain and the rest of the guests will be invited to join us after the Executive Session.

Following the Executive Session, Commissioner Gregorio said I will entertain a motion to go back into regular session. The motion was made by Commissioner Austin and seconded by Commissioner Hall. Commissioner Gregorio called for any discussion. He said hearing none, all in favor please say "Aye". Opposed? It passes.

YEAS: Commissioners: Sam N. Gregorio, Rick C. Prescott, Roy Griggs, Lynn Austin, Erica R. Bryant, James D. Hall, Capt. Thomas F. Murphy and Steve Watkins

NAYS: None

ABSENT: James L. Pannell

ABSTAINING: None

Commissioner Gregorio said the Board met in Executive Session and discussed the previously referred to case. No action was taken in Executive Session and no further action is needed at this time.

PORT DIRECTOR'S REPORT: Mr. England congratulated the new officers and said I look forward to working with you this year. I attended a meeting this morning at the NLCOG. In your packets is a copy of Resolution No. 2 which recommends Alternative B2. This was adopted unanimously. If you look through the attachments, you'll see the alignments, but towards the back, second to last page, you'll see the preliminary evaluation, the attributes which led to the decision to choose B2. At this point, as you all know it still continues through the process. In the process you have the MPO, the NLCOG Executive Committee which will then make the recommendation to DOTD and DOTD will eventually make the recommendation to FHWA.

Commissioner Gregorio said that concludes the agenda so we will stand adjourned at approximately 4:59 p.m.

Respectfully submitted,

Commissioner Roy Griggs
Secretary-Treasurer

February 2017 Meeting Notices!!

Next Regularly Scheduled Meeting: Thursday, February 16, 2017, 4:30 p.m.

Executive Committee Meeting, Monday, February 6, 2017, 10:00 a.m.

Marketing and Operations Committee Meetings, Monday, February 6, 2017, 12 Noon
Regional Commerce Center, 6000 Doug Attaway Blvd, Board Room, Shreveport, LA