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CADDO-BOSSIER PARISHES PORT COMMISSION
Regular Board Meeting
Regional Commerce Center, 3rd Floor Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
January 9, 2023 at 4:30 p.m.

- 1. CALL TO ORDER / OPENING REMARKS:** Commission President Walter O. Bigby, Jr. called the meeting to order at approximately 4:30 p.m. in the 3rd Floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.
- 2. PLEDGE OF ALLEGIANCE:** Vice President William "Bill" R. Altimus led the Pledge of Allegiance.
- 3. ROLL CALL:** The roll was called by Executive Port Director Eric England. Commissioners in attendance included: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. Absent: None. A quorum was present.
- 4. PUBLIC COMMENT ON AGENDA ITEMS:** Commissioner Bigby asked for any public comments on agenda items. Hearing no public comments, Commissioner Bigby moved on to the next agenda item.

UNFINISHED BUSINESS:

- 5. SPECIAL BOARD MEETING MINUTES OF DECEMBER 12, 2022:** Secretary-Treasurer Williams presented the minutes of the Special Board Meeting of December 12, 2022. Motion by Commissioner Williams, seconded by Commissioner Hall, to approve the minutes of the Special Board Meeting of December 12, 2022. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0. (Published in its entirety in *The Times* on January 13, 2023.)
- 6. REGULAR BOARD MEETING MINUTES OF DECEMBER 12, 2022:** Secretary-Treasurer Williams presented the minutes of the Regular Board Meeting of December 12, 2022. Motion by Commissioner Williams, seconded by Commissioner Griggs, to approve the minutes of the Regular Board Meeting of December 12, 2022. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0. (Published in its entirety in *The Times* on January 13, 2023.)
- 7. NOVEMBER 2022 FINANCIALS:** Commissioner Williams presented the financial report for November 2022. Motion by Commissioner Williams, seconded by Commissioner Hall to approve the November 2022 Financial Report as submitted. Hearing no questions, the motion

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MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott*

was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

NEW BUSINESS:

8. RESOLUTION NO. 1 OF 2023: A RESOLUTION RATIFYING THE EXECUTIVE PORT DIRECTOR'S EXECUTION OF A CERTAIN LEASE AGREEMENT OF PROPERTY OWNED BY THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. (Published in its entirety in *The Times* on January 13, 2022.)

Mr. England stated Dun Transportation requested a short-term lease for the storage and distribution of natural gas pipes. The location is at the intersection of Doug Attaway Blvd. and Highway 1 within the I-69 Corridor. Because of its location in the I-69 Corridor, there cannot be any permanent improvements to the land and must be a short-term lease. This resolution for ratification is recommended for adoption. Commissioner Hall requested information about the term of the lease and Mr. England stated it was for a period of six months. Motion by Commissioner Hall, seconded by Commissioner Altimus to approve Resolution No. 1 of 2023 as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

9. CERTIFICATION OF 2023 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS: Mr. England noted the Port follows the LA Local Government Budget Act, for the various processes associated with the annual budget. This certification affirms that each step in adopting the 2023 budgets was followed according to the law. It is recommended for approval at this time. Motion by Commissioner Hall, seconded by Commissioner Bryant to approve the Certification of the 2023 General Fund and Capital Operations Fund Budgets as presented. The motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0. (Published in its entirety in *The Times* on January 13, 2022.)

10. NOMINATING COMMITTEE REPORT: Commissioner Griggs stated, "it was an honor to serve as Nominating Committee Chairman and on behalf of the committee, I move the following as the slate of officers for 2023: President Walter Bigby, Vice President Bill Altimus, and Secretary-Treasurer Josh Williams." Commissioner Prescott seconded the motion to approve the nominations for the 2023 officers. The motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.), and Rick C. Prescott. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

11. PORT DIRECTOR'S REPORT: Mr. England provided an update on various activities and projects.

12. ADJOURN: Hearing no other comments or questions to come from the Board, Commissioner Bigby adjourned the meeting at approximately 4:43 p.m.

Respectfully submitted,

/s/ Joshua K. Williams

Joshua K. Williams
Secretary-Treasurer