



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

CADDO-BOSSIER PARISHES PORT COMMISSION
Regular Board Meeting
Regional Commerce Center, 3rd Floor Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
July 11, 2022 at 4:30 p.m.

- 1. CALL TO ORDER / OPENING REMARKS:** Commission President Walter O. Bigby, Jr. called the meeting to order at approximately 4:30 p.m. in the 3rd Floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.
- 2. PLEDGE OF ALLEGIANCE:** Vice President William "Bill" R. Altimus led the Pledge of Allegiance.
- 3. ROLL CALL:** The roll was called by Executive Port Director Eric England. Commissioners in attendance included: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott. Absent: Erica R. Bryant and Sam N. Gregorio. A quorum was present.
- 4. PUBLIC COMMENT ON AGENDA ITEMS:** Commissioner Bigby asked if there are any public comments on agenda items. Hearing no public comments, Commissioner Bigby moved on to the next agenda item.

UNFINISHED BUSINESS:

- 5. AUDIT COMMITTEE MEETING MINUTES OF JUNE 13, 2022:** Commissioner Williams presented the minutes of the Audit Committee Meeting of June 13, 2022. Motion by Commissioner Williams, seconded by Commissioner Hall, to approve the minutes of the Audit Committee Meeting of June 13, 2022. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant and Sam N. Gregorio. ABSTENTIONS: 0. (Published in its entirety in *The Times* on July 22, 2022.)
- 6. REGULAR BOARD MEETING MINUTES OF JUNE 13, 2022:** Commissioner Williams presented the minutes of the Regular Board Meeting of June 13, 2022. Motion by Commissioner Williams, seconded by Commissioner Griggs, to approve the minutes of the Regular Board Meeting of June 13, 2022. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William "Bill" R. Altimus, Joshua K. Williams, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant and Sam N. Gregorio. ABSTENTIONS: 0. (Published in its entirety in *The Times* on July 22, 2022.)

"This institution is an equal opportunity provider and employer."

MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott*

7. MAY 2022 FINANCIALS: Commissioner Williams presented the financial report for May 2022. Motion by Commissioner Williams, seconded by Commissioner Altimus to approve the May 2022 Financial Report as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William “Bill” R. Altimus, Joshua K. Williams, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant and Sam N. Gregorio. ABSTENTIONS: 0.

NEW BUSINESS:

8. RESOLUTION NO. 14 OF 2022: A RESOLUTION AUTHORIZING THE CADDO-BOSSIER PARISHES PORT COMMISSION TO ENTER INTO A REPLACEMENT AGREEMENT WITH THE STATE OF LOUISIANA, DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT UNDER THE LOUISIANA PORT CONSTRUCTION AND DEVELOPMENT PRIORITY PROGRAM FOR ASSISTANCE IN THE IMPLEMENTATION OF A PORT IMPROVEMENT PROJECT; PROVIDING FOR THE NECESSARY DOCUMENTATION OF THE NEED FOR THE PORT IMPROVEMENT; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. (Published in its entirety in *The Times* on July 22, 2022.)

Mr. England stated this is a resolution regarding the 100,000 square foot warehouse project that was partially funded by the Red River Waterway Commission through the State’s Port Priority Program. The funds are almost ready for dispersal. Accordingly, the State requires a replacement agreement to substitute the previous agreement which stated the funding was pending. The replacement agreement also requires an accompanying resolution authorizing its execution. The resolution is recommended for adoption. Motion by Commissioner Hall, seconded by Commissioner Williams to approve Resolution No. 14 as presented. The motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., William “Bill” R. Altimus, Joshua K. Williams, Roy Griggs, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant and Sam N. Gregorio. ABSTENTIONS: 0.

9. PORT DIRECTOR’S REPORT: Mr. England provided an update on various activities and projects.

10. ADJOURN: Hearing no other comments or questions to come from the Board, Commissioner Bigby adjourned the meeting at approximately 4:42 p.m.

Respectfully submitted,

/s/ Joshua K. Williams

Joshua K. Williams
Secretary-Treasurer