



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

## **CADDO-BOSSIER PARISHES PORT COMMISSION**

### **Regular Board Meeting**

**Regional Commerce Center, Steering Room**

**6000 Doug Attaway Blvd., Shreveport, LA 71115**

**October 18, 2021, 4:30 p.m.**

Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.

Commissioner Bigby led the Pledge of Allegiance.

The roll was called by Mr. England. Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, James D. Hall, and Capt. Thomas F. Murphy (Ret.). Sam N. Gregorio and Joshua K. Williams joined the meeting after roll call. Absent: Rick C. Prescott. A quorum was present.

Introduction of guests: Natalie Steinsholt, Office of U.S. Congressman Mike Johnson; Lt. Richard Jennings, CPSO; Ed Walsh, RP Agency; Mark Jusselin/P.M., Integrity, Inc. Port Staff: Eric England, Danye Malone, Gloria Washington, Zazell Dudley, Kathy French, Rick Nance, Tyler Comeaux, Layne Chenevert, and Hettie Agee.

Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he said we will go to Unfinished Business.

### **UNFINISHED BUSINESS:**

#### **PERSONNEL POLICIES AND PROCEDURES COMMITTEE MINUTES OF SEPTEMBER 13, 2021:**

Commissioner Altimus said the meeting was headed up by Chairwoman Bryant. In this meeting Eric provided an overview of the current Paid Time Off schedule for employees, as well as the proposed Vacation Leave Policy and the Sick Leave Policy. Also, in this meeting Danye stated that the holiday provision was amended to add Juneteenth as an authorized holiday in accordance with Governor Edwards' proclamation. If there are no further discussions on this matter, **I make a motion, seconded by Commissioner Hall, to approve these minutes as submitted. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy (Ret.). NAYS: 0. ABSENT: Rick C. Prescott and Joshua K. Williams. ABSTENTIONS: 0.**

"This institution is an equal opportunity provider and employer."

*MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott*

**REGULAR BOARD MEETING MINUTES OF SEPTEMBER 13, 2021:** Motion by Commissioner Altimus, seconded by Commissioner Hall, to approve the minutes as submitted if there are no corrections or additions. Hearing no questions or comments, motion approved by the following vote: **AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy (Ret.). NAYS: 0. ABSENT: Rick C. Prescott and Joshua K. Williams. ABSTENTIONS: 0.**

**AUGUST 2021 FINANCIALS:** Motion by Commissioner Altimus, seconded by Commissioner Hall to approve the August 2021 Financial Reports as submitted. Hearing no questions, motion approved by the following vote: **AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy (Ret.). NAYS: 0. ABSENT: Rick C. Prescott and Joshua K. Williams. ABSTENTIONS: 0.**

**NEW BUSINESS:**

**LADOTD/Jimmie Davis Bridge Economic Development Corporation:** Mr. England said at our last Board meeting we briefly discussed the Jimmie Davis Bridge project how there was an effort underway to convert the existing structure into some sort of recreational facility in conjunction with the new bridge that has been proposed just upriver the existing structure. In an exploratory format, we will budget \$40,000 a year for 2022-2023 as we begin to understand the commitment level of the other governing authorities, Caddo, Bossier, Bossier City, City of Shreveport, NLCOG, and the Waterway Commission and determine the level which we want to convert this existing historic structure.

Commissioner Griggs said I have a question. You said that we would put \$40,000 in our budget. Is that an agreed amount by the different entities that each would put up \$40,000? Mr. England said it’s been proposed. We see that there will be some administrative costs going forward and standing up the Economic Development Corporation. I haven’t received any opposition to date, and the folks I’ve talked to have been agreeable to that amount.

**PORT DIRECTOR’S REPORT:** Mr. England provided an update on various activities and projects.

Hearing no other comments or questions to come from the Board, Commissioner Griggs adjourned the meeting at approximately 4:50 p.m.

Respectfully submitted,

William “Bill” Altimus  
Secretary-Treasurer

Upcoming Meetings:

**Special Board Meeting, Monday, November 8, 2021, 3:30 p.m., Budgets**

**Regular Board Meeting, Monday, November 8, 2021, 4:30 p.m.**

Regional Commerce Center, 2<sup>nd</sup> Floor Steering Room,  
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115