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CADDO-BOSSIER PARISHES PORT COMMISSION

Regular Board Meeting

Regional Commerce Center, Steering Room

6000 Doug Attaway Blvd., Shreveport, LA 71115

April 12, 2021, 4:30 p.m.

Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana. He welcomed everyone and said I hope and pray that you had a great weekend and have a great week of weather.

Commissioner Walt Bigby led the Pledge of Allegiance.

The roll was called. Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. Absent: Bill Altimus and Rick C. Prescott. A quorum was present.

Introduction of guests: Wes Chafin, John Barr, U.S. Senator John Kennedy, Lt. Richard Jennings, Caddo Parish Sheriff's Office; Bill Boles, Boles Shafto, Ken Antee, Crews & Associates; Kent Schexnayder and John Mayeux, Sissung Security and Sarah McKinney, Romph & Pou Agency. Staff: Eric England, Dannye Malone, Rick Nance, Zazell Dudley, Kathy French, Tyler Comeaux, Layne Chenevert and Hettie Agee.

Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he said we will move to Unfinished Business.

UNFINISHED BUSINESS:

Motion by Commissioner Griggs, seconded by Commissioner Bigby, to approve the Regular Board Meeting Minutes of March 8, 2021 as published. Hearing no comments, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William "Bill" Altimus and Rick C. Prescott. ABSTENTIONS: 0.

Motion by Commissioner Bigby, seconded by Commissioner Hall to approve the February 2021 Financial Reports as submitted. Hearing no questions, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William "Bill" Altimus and Rick C. Prescott. ABSTENTIONS: 0.

"This institution is an equal opportunity provider and employer."

MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott

NEW BUSINESS:

RS. NO. 6 of 2021: A RESOLUTION GRANTING PRELIMINARY AUTHORITY FOR THE CADDO-BOSSIER PARISHES PORT COMMISSION, STATE OF LOUISIANA TO PROCEED WITH THE ISSUANCE OF NOT TO EXCEED FIFTEEN MILLION DOLLARS (\$15,000,000) LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY TAXABLE OR TAX-EXEMPT REVENUE BONDS (CADDO-BOSSIER PARISHES PORT COMMISSION PROJECT) IN ONE OR MORE SERIES; REQUESTING THE LCDA MAKE APPLICATION TO THE LOUISIANA STATE BOND COMMISSION FOR APPROVAL; PROVIDING FOR THE EMPLOYMENT OF BOND COUNSEL AND OTHER PROFESSIONALS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH. to be published in its entirety in the Official Journal).

Mr. England said this Resolution is in regard to us borrowing money for the Ronpak expansion. As we've reported to you in previous meetings and other correspondence, Ronpak is in need of expanding their existing facility at the Port which the Port Commission owns and is the lessor of.

Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Resolution No. 6 of 2021. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William "Bill" Altimus and Rick C. Prescott. ABSTENTIONS: 0.

RESOLUTION NO. 7 OF 2021

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION AUTHORIZING THE LEASE OF CERTAIN PROPERTY OWNED BY THE CADDO-BOSSIER PARISHES PORT COMMISSION TO SUNNY POINT AGGREGATES, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, under the provisions of La. R.S. 34:3160, the Caddo-Bossier Parishes Port Commission (the "Commission") is authorized to sell, lease, or otherwise dispose of lands, buildings or other property to any enterprise locating or existing within the Port area;

WHEREAS, SUNNY POINT AGGREGATES, a Limited Liability Company, (the "Company") duly authorized to do business in the State of Louisiana, with a current mailing address of 4803 Benton Road, Bossier City, Louisiana 71111, desires to lease approximately 43 acres, more or less from the Commission for the purpose of receiving and distributing dredged materials from the Red River for industrial and commercial activities;

WHEREAS, the lease shall consist of a primary term of five (5) years commencing in calendar year 2021, at the rental rate of Six Thousand and No/100 (\$6,000.00) Dollars per acre annually, payable in monthly installments.

NOW THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that it hereby authorizes the lease of approximately 43 acres, more or less, to

the Company for the purpose of receiving and distributing dredged materials from the Red River for industrial and commercial activities under the terms and conditions referenced hereinabove.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED, that Eric England, the Executive Port Director, is hereby authorized to execute a lease with Sunny Point Aggregates, and any and all other documents necessary to complete the lease transaction in the name of and on behalf of the Commission.

BE IT FURTHER RESOLVED that this Resolution shall be published in the official journal of the Commission in accordance with the provisions of La. R.S. 34:3160(3).

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable;

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malong
Dannye W. Malone

4/12/2021
Date

Mr. England said this Resolution is regarding Sunny Point Aggregates. As a matter of State law, we as the Port Commission are required to adopt a Resolution and then subsequently publish such Resolution in our journal of record as to our intent to lease our property.

Commissioner Griggs said if there's no questions or comments, I will entertain a motion for adoption. **Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Resolution No. 7 of 2021. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William "Bill" Altimus and Rick C. Prescott. ABSTENTIONS: 0.**

RESOLUTION NO. 8 OF 2021

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION TO DECLARE CERTAIN PROPERTY SURPLUS AND AUTHORIZE THE SALE OF SURPLUS PROPERTY OWNED BY THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo-Bossier Parishes Port Commission (the “Commission”) owns the following equipment and materials that are no longer being used or needed for public purposes:

Two Units of Locomotives with a description as follows:

Units:	a) PSBX 3001; and b) PSBX 4021
Model:	Baldwin RS-4-TC-1A
Engine:	500hp Caterpillar Engine 3508
Weight:	60 tons

WHEREAS, the above-described equipment is deemed surplus, obsolete or unusable for the Commission’s present and future needs; and

WHEREAS, the Commission is authorized to dispose of the above-described equipment and materials by public auction.

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission in due, legal, and regular session convened that the above-described equipment is no longer needed for the Commission’s public purposes and is declared surplus property.

BE IT FURTHER RESOLVED that the above-described equipment and materials shall be disposed of by public auction and sold on an “as is” basis, without warranty of title or recourse whatsoever.

BE IT FURTHER RESOLVED that if any of the above-described equipment and materials are not sold at the public auction, the Commission may sell such equipment and materials to a salvage or scrap dealer for the current market price.

BE IT FURTHER RESOLVED that the Commission has fixed the minimum bid for the sale of the aforementioned equipment at Forty Thousand and No/100 (\$40,000.00) Dollars.

BE IT FURTHER RESOLVED that notice of this Resolution and the proposed sale shall be published once at least fifteen (15) days prior to the date of the sale in the official journal of the Commission.

BE IT FURTHER RESOLVED that the Executive Port Director or his designee shall be authorized to do any and all things and to sign any and all contracts and other documents in a form acceptable to the General Counsel/Chief Legal Officer necessary to effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon adoption.

BE IT FURTHER RESOLVED that all Resolution or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malone
Dannye W. Malone

4/07/2021
Date

This Resolution will allow us to dispose of the locomotives in accordance with State law. As a matter of note, we've already received interest from the Port of Natchitoches. We can do a governmental transfer like we did several years ago with our patrol boat.

Commissioner Griggs said if there's no questions or comments, I will ask for a motion for adoption. **Motion by Commissioner Murphy, seconded by Commissioner Bigby to approve Resolution No. 8 of 2021. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William "Bill" Altimus and Rick C. Prescott. ABSTENTIONS: 0.**

RESOLUTION NO. 9 OF 2021

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION

A RESOLUTION REQUESTING AUTHORITY TO ADVERTISE FOR COMPETITIVE BIDS FOR THE HEAVY LOAD MULTIMODAL PROJECT, PHASE II OF SPN H.013074, OPERATIONAL ENHANCEMENTS OF PORT IMPROVEMENTS PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo-Bossier Parishes Port Commission (the "Commission") has submitted an application for funding of the Heavy Load Multimodal Warehouse Expansion – Phase II of State Project Number (H.013074) Port Improvement Project (the "Project") under the Port Construction and Development Priority Program; and

WHEREAS, the Department of Transportation and Development's share of the Project funds has been made available and the Commission's available local matching share of the Project funds is an amount of not less than ten (10%) percent

WHEREAS, at the request of the Caddo-Bossier Parishes Port Commission, Kevin Bryan, Architects, has prepared plans and specifications for said Project, which plans and specifications are designated by State Project No. H.013074 (322); and

WHEREAS, the Commission has reviewed the plans, specifications and cost estimate and has submitted these documents to the Department of Transportation and Development. The Commission will accept the final plans and specifications **contingent** on the Department of Transportation and Development's final approval inasmuch as they comply with the requirements of the Port Construction and Development Priority Program; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof have been acquired by the Commission, and the titles thereto are valid and infeasible; and

WHEREAS, the Commission has obtained all necessary permits required for the construction of the Project; and

WHEREAS, the Commission has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this Project; and

WHEREAS, the Official Journal for the Caddo-Bossier Parishes Port Commission is the Shreveport TIMES, whose mailing address is 401 Market Street, Suite 1500, Shreveport, LA 71101, and whose telephone number is (844) 254-5287; and

WHEREAS, the Commission desires to advertise for competitive bids, in accordance with La. R.S. 38:2212, et seq., for the award of a contract in the name of the Caddo-Bossier Parishes Port Commission, and furnish engineering services during the progress of the work.

NOW, THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in due, legal and regular session convened on this 12^h day of April, 2021, that the Department of Transportation and Development be and is hereby requested to authorize the Caddo-Bossier Parishes Port Commission to advertise for competitive bids in accordance with La. R.S. 38:2212, et seq., for the award of a contract in the name of the Caddo-Bossier Parishes Port Commission covering the aforesaid improvements.

BE IT FURTHER RESOLVED that the Department of Transportation and Development be and is hereby assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof have been obtained by the Commission, and the titles thereto are valid and indefeasible and the Commission expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress; and the Commission does hereby assume complete responsibility for providing engineering services during construction, maintenance and upkeep of the Project after construction.

BE IT FURTHER RESOLVED that the Department of Transportation and Development be and is hereby assured all required permits have been obtained by the Commission.

BE IT FURTHER RESOLVED that the Department of Transportation and Development be and is hereby assured the Commission has its local matching funds available in an amount of not less than ten (10%) percent of the total project cost to insure construction of this Project.

BE IT FURTHER RESOLVED that the Commission will and does hereby assume complete responsibility for all utilities, fence, and other facility relocations and alterations made necessary by this Project.

BE IT FURTHER RESOLVED that the Commission does hereby save and hold harmless the Department of Transportation and Development against any loss or damage of any kind incidental to or occasioned by activities undertaken in pursuit of this agreement and expressly agrees to defend any suit brought against the Department of Transportation & Development and pay any judgment which may result from such suit as it relates to this Project.

BE IT FURTHER RESOLVED that Eric D. England, Executive Port Director, or his designated representative, is hereby authorized to advertise for competitive bids for the award of this Project.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED that if any provision or item of this Resolution or the application thereof if held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution

which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable; and

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/s/ Dannye W. Malone

Dannye W. Malone, General Counsel

/s/ Roy Griggs

Roy Griggs, President

/s/ Eric England

Eric England, Executive Port Director

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at a Regular Meeting of the Caddo-Bossier Parishes Port Commission held on the 12th day of April, 2021 in which a quorum was present and voting and that the resolution adopted is still in effect and has not been rescinded or revoked.

Signed at Shreveport, Louisiana on this 12th day of April, 2021.

/s/ Eric England

Eric England, Executive Port Director

Mr. England said we worked with the staff of Port Priority and learned that there was some half million dollars in the program that we could utilize for an existing warehouse.

Commissioner Griggs said is there a motion. **Motion by Commissioner Murphy, seconded by Commissioner Bigby to approve Resolution No. 9 of 2021. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William "Bill" Altimus and Rick C. Prescott. ABSTENTIONS: 0.**

RESOLUTION NO. 10 of 2021

A RESOLUTION APPROVING AND AUTHORIZING THE ISSUANCE OF BONDS AND ANY ADDITIONAL DOCUMENTS AND CERTIFICATES OTHERWISE DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH THE AUTHORIZATION OF AGREEMENTS AND COMMITMENTS TO COMPLETE A TRANSACTION WITH SUNNY POINT AGGREGATES FOR THE DEVELOPMENT OF FACILITIES AND ACQUISITION OF EQUIPMENT WITHIN THE CADDO-BOSSIER PARISHES PORT TO EXTRACT AND PROCESS SAND TO BE USED AS PROPPANT MATERIALS FOR OIL AND GAS DEVELOPMENT AND OTHER COMMERCIAL USES; AND PROVIDING FOR OTHER MATTERS WITH RESPECT TO THE FOREGOING.

Mr. England said this Resolution is an inducement Resolution for a conduit type bond issuance for the Sunny Point project.

Commissioner Griggs said are there questions or comments. If not, I will entertain a motion. **Motion by Commissioner Gregorio, seconded by Commissioner Hall to approve Resolution No. 10 of 2021. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William “Bill” Altimus and Rick C. Prescott. ABSTENTIONS: 0.**

2021 AD VALOREM TAX ANNOUNCEMENT: Mr. England said as part of our process of adopting our 2.51 Mill property tax the first step for us in this meeting is to announce our intention to hold a Public Hearing/Meeting at a future Board meeting. There’s no action that needs to be taken by the Board today. Just allow me to introduce our intention of holding a Public Hearing/Meeting at a future Board meeting and it will be followed by other notifications and actions. I’ll be glad to answer any questions.

I-69 SERVICE ROAD UPDATE/FUNDING: Mr. England said an update on our I-69 Service Road, you’ve heard us discuss the cooperative endeavor agreements between DeSoto Parish, Caddo Parish, the Port, NLCOG and another agreement between the Port and the State. As part of our process of working through the agreement, which is DeSoto, Caddo and COG and also with our discussions with the State, it’s been identified and recommended that we go ahead and make provisions for a potential cost overrun. We’ve talked to the other parties; they are agreeable. So, with our Board meeting today we wanted to recommend that you all make a motion and action to allocate an additional \$500,000 to the already \$2.25M allocated for the I-69 Service Road.

Commissioner Griggs said any questions. If not, I will entertain a motion. **Motion by Commissioner Gregorio, seconded by Commissioner Bigby. Hearing no questions, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: William “Bill” Altimus and Rick C. Prescott. ABSTENTIONS: 0.**

PORT DIRECTOR’S REPORT: Using Google Earth Mr. England provided an overview of the active and prospective projects.

Commissioner Griggs, on behalf of the staff, I want to congratulate you on the Southern University Shreveport School of Business being named after you. We can’t think of anyone more deserving of it and what an honor it is for your legacy in this area for that school. We want to congratulate you and say that we’re honored to work with you Sir. Applause followed.

Commissioner Griggs said thank you Eric. That’s mighty kind of you to say that. Thanks to all. It’s a great honor and I’m grateful for the opportunity.

Hearing no other comments or business to come before the Commission, Commissioner Griggs thanked everyone for coming and said “thank you” Eric and your term for the work you do. We really appreciate it. He adjourned the meeting at approximately 4:57 p.m.

Respectfully submitted,

William “Bill” Altimus
Secretary-Treasurer

Regular Board Meeting, Monday, May 10, 2021 4:30 p.m.
Regional Commerce Center, 6000 Doug Attaway Blvd, Steering Room, Shreveport, LA 71115