



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

## **CADDO-BOSSIER PARISHES PORT COMMISSION**

### **Regular Board Meeting**

**Regional Commerce Center, Steering Room**

**6000 Doug Attaway Blvd., Shreveport, LA 71115**

**February 8, 2021, 4:30 p.m.**

Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and thanked Eric for his well-received presentation to the Rotary last week and Kathy for her introduction of Eric.

Commissioner Walt Bigby led the Pledge of Allegiance.

The roll was called. Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall and Capt. Thomas F. Murphy. Absent: Rick C. Prescott. A quorum was present.

Introduction of guests: Wes Chafin, Lt. Richard Jennings, Caddo Parish Sheriff's Office; Ed Walsh, Romph & Pou Agency; Jacqueline Scott, Jacqueline Scott & Associates. Staff: Eric England, Danye Malone, Gloria Washington, Rick Nance, Zazell Dudley, Tyler Comeaux, Layne Chenevert and Hettie Agee.

Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he said we will move to Unfinished Business.

### **UNFINISHED BUSINESS:**

**Motion by Commissioner Altimus, seconded by Commissioner Hall, to approve the Regular Board Meeting Minutes of January 19, 2021 as submitted. Hearing no comments, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0.**

**Motion by Commissioner Altimus, seconded by Commissioner Bigby to approve the December 2020 Financial Reports as submitted. Hearing no questions, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0.**

"This institution is an equal opportunity provider and employer."

*MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott*

**PORT DIRECTOR’S REPORT:**

Mr. England discussed the recently purchased 580-acre tract highlighted and an additional 560±-acre tract. We had a meeting with the agent this weekend and it’s confirmed they are ready to move forward. I will be happy to answer any questions about it or any of the attributes of the site. Commissioner Murphy asked Eric if he needed a motion from them to proceed? Mr. England replied yes.

**Motion by Commissioner Murphy, seconded by Commissioner Gregorio to authorize staff to continue negotiations to purchase the above discussed property. Calling for any discussion and hearing none, Commissioner Griggs called for the vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Rick C. Prescott. ABSTENTIONS: 0. The motion carried.**

Mr. England said this will bring our acreage closer to the amounts we had made a commitment to with the citizens. We will be in the 4,000-acre range when this is done.

I-69 Service Road. We have received our comments back from NLCOG as well as DeSoto Parish. As soon as we have all those comments put together, we’ll execute that agreement at the local level and be in a position to enter into the agreement at the State level. We have the template from the State for us to enter into the next agreement so we’re moving right along. An update was also given on the Ronpak Manufacturing expansion.

We’re moving right along with Manchac on the Bossier water line. We’ve signed the agreement necessary so we can do the testing so that we can get an accurate picture of what boring the River will look like.

With regard to the December yearend budgets, we ended much better than anticipated, with \$6.5M of revenues. We had projected \$5.7M, so, in the midst of the Covid environment we still did remarkably well. Our expenses came in at \$4.8 compared to \$5.2M anticipated so some \$400,000 even under our expected. Expenses. Our M/WBE percentage was right at 43.5%.

That concludes my report; I’d be glad to answer any questions. We thank you for everything.

Commissioner Griggs said we’re happy to see Commissioner Altimus with us and doing well.

Hearing no other business to come before the Commission, Commissioner Griggs adjourned the meeting at 4:50 p.m.

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Respectfully submitted,

William “Bill” Altimus  
Secretary-Treasurer

**Regular Board Meeting, Monday, April 12, 2021 4:30 p.m.**  
Regional Commerce Center, 6000 Doug Attaway Blvd, Steering Room, Shreveport, LA 71115