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CADDO-BOSSIER PARISHES PORT COMMISSION

Regular Board Meeting

Regional Commerce Center, Steering Room

6000 Doug Attaway Blvd., Shreveport, LA 71115

January 19, 2021, 4:30 p.m.

Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana. He welcomed everyone and said hopefully you have a happier 2021. We pray that this will be a successful and prosperous year for all.

Commissioner Walt Bigby led the Pledge of Allegiance.

Commissioner Griggs welcomed visitors and the roll was called. Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. Absent: Erica R. Bryant. A quorum was present.

Introduction of guests: Wes Chafin, Lt. Richard Jennings, Caddo Parish Sheriff's Office; Ed Walsh, Romph & Pou Agency; Rusty Cooper, Johnson & Pace, Inc. and Karen Davis, Pepper Ridge Drive, Shreveport. Staff: Eric England, Dannye Malone, Gloria Washington, Rick Nance, Zazell Dudley, Tyler Comeaux, Kathy French, Layne Chenevert and Hettie Agee.

Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he said we will move to Unfinished Business.

UNFINISHED BUSINESS:

Motion by Commissioner Altimus, seconded by Commissioner Prescott, to approve the Regular Board Meeting Minutes of December 14, 2020 as submitted. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William "Bill" Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant. ABSTENTIONS: 0.

Motion by Commissioner Altimus, seconded by Commissioner Murphy to approve the November 2020 Financial Reports as submitted. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William "Bill" Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant. ABSTENTIONS: 0.

"This institution is an equal opportunity provider and employer."

MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott

NEW BUSINESS:

NOMINATING COMMITTEE REPORT: Commissioner Prescott said on behalf of the Nominating Committee, I report the following as the slate of officers for 2021: President, Roy Griggs, Vice President, Walter O. Bigby, Jr. and Secretary-Treasurer, Bill Altimus.

Unless there are nominations from the floor, I move that the nominations be closed and the slate of officers be elected for 2021.

Motion by Commissioner Prescott, seconded by Commissioner Gregorio to approve the Caddo-Bossier Port Commission officers for 2021. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant. ABSTENTIONS: 0.

RESOLUTION NO. 1 OF 2021

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CADDO-BOSSIER PARISHES PORT COMMISSION AND THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT RELATIVE TO THE I-69 PROJECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Caddo-Bossier Parishes Port Commission (the “Commission”), acting on behalf of the Commission, the Parish of Caddo, the Desoto Parish Policy Jury, and the Northwest Louisiana Council of Governments, hereinafter collectively referred to as the “Governmental Entities”, desire to enter into an agreement with the Louisiana Department of Transportation and Development (“DOTD”), to provide direct connectivity between the Port of Caddo-Bossier and I-49 (hereinafter referred to as the “Project”);

WHEREAS, the Project will include upgrading existing roadways and constructing a portion of proposed improvements which connect to the I-69 service road, as identified in I-69 SIU15;

WHEREAS, the Governmental Entities will contribute \$17.25 million dollars, representing the local financing structure for the Project;

WHEREAS, the Governmental Entities are in the process of consummating a Cooperative Endeavor Agreement to facilitate their mutual objectives.

NOW THEREFORE, BE IT RESOLVED by the Caddo-Bossier Parishes Port Commission, in legal and regular session convened, that it hereby authorizes the execution of the above-described Cooperative Endeavor Agreement in accordance with the terms and conditions set forth therein.

BE IT FURTHER RESOLVED, that Eric England, the Executive Port Director, is hereby authorized to execute the Cooperative Endeavor Agreement referenced hereinabove, and any and all other documents necessary to complete the transaction in the name of and on behalf of the Commission.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

BE IT FURTHER RESOLVED, that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this Resolution are hereby declared severable; and

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

Approved as to legal form and content:

/S/ Dannye W. Malone

Dannye W. Malone

/s/ 1/19/2021

Date

Mr. England said this is in regard to the I-69 Service Road project. Last month the Commission authorized the signature of an agreement with the local agencies such as Caddo Parish Commission, DeSoto Parish and NLCOG in a manner to provide the funding from the local level with the Port as the lead agency. The next step is for the Commission to authorize us to enter into an agreement as the lead local agent with the State of Louisiana with the local funding.

Motion by Commissioner Gregorio, seconded by Commissioner Prescott to approve Resolution No. 1 of 2021. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant. ABSTENTIONS: 0.

RESOLUTION NO. 2 OF 2021

The following resolution was offered by James D. Hall and seconded by Sam N. Gregorio.

BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:

A RESOLUTION INDICATING THE INTENTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION, STATE OF LOUISIANA, TO APPROVE THE TWO (2) YEAR APPOINTMENT OF ERIC ENGLAND AS A DIRECTOR TO THE BOARD OF THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (THE “AUTHORITY”) AS PROVIDED BY CHAPTER 10-D OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of La. R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the “Act”);

WHEREAS, the Act creates the Louisiana Government Environmental Facilities and Community Development Authority (the “Authority”) for the purpose of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes, and to otherwise establish programs to aid in the financing of local government and economic development projects;

WHEREAS, the Caddo-Bossier Parishes Port Commission (the “Commission”) previously adopted a resolution to become a participating political subdivision of the Authority in accordance with the Act.

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the Caddo-Bossier Parishes Port Commission, State of Louisiana, acting in such capacity:

Section 1. Approve the appointment of Eric England to serve as a Director of the Authority for a term of two (2) years from the date hereof.

Section 2. This resolution shall take effect immediately and a certified copy hereof shall be forwarded to the offices of the Authority.

BE IT FURTHER RESOLVED, that all Resolutions or parts thereof in conflict herewith are hereby repealed.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Commissioners Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott

NAYS: None

ABSENT: Erica R. Bryant

And the resolution was declared adopted on this 19th day of January, 2021.

/s/ William “Bill” Altimus
WILLIAM “BILL” ALTIMUS
Secretary-Treasurer

/s/ Roy Griggs
ROY GRIGGS
President

Approved as to legal form and content:

/s/ Dannye W. Malone
Dannye W. Malone
General Counsel/Chief Legal Officer

1/19/2021
Date

Mr. England said LCDA is a conduit for bond issues and this placement of me as your representative as a Board Director is recommended at this time.

Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Resolution No. 2 of 2021 approving Executive Director Eric England’s two-year appointment to LCDA. Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant. ABSTENTIONS: 0.

**GENERAL FUND AND CAPITAL OPERATIONS FUND
BUDGET CERTIFICATION**

I hereby certify:

1. That the 2021 General Fund and Capital Operations Budgets of the Caddo-Bossier Parishes Port Commission were prepared in accordance with La. R.S. 39:1301-1314, the Louisiana Local Government Budget Act;
2. That upon completion of the proposed budgets, a notice stating: a) the proposed budgets would be made available for public inspection at the offices of the Caddo-Bossier Parishes Port Commission, the Bossier Parish Police Jury and the Caddo Parish Commission and b) the date, time and place of a public hearing on the proposed budgets were published;
3. That the above mentioned notice was published at least ten (10) days prior to the date of the public hearing;
4. That the above mentioned notice was published in the official journals of the Caddo-Bossier Parishes Port Commission and the Bossier Parish Police Jury. In addition, the above mentioned notice was timely transmitted to the official journal of the Caddo Parish Commission for publication in satisfaction of the statutory requirements set forth in La. R.S. 39:1307;
5. That a public hearing on the 2021 budgets was held on December 14, 2020 regarding the budgets;
6. That the budgets were presented and adopted by the Caddo-Bossier Parishes Port Commission on December 14, 2020;
7. That this notice will be published in *The TIMES*, the Official Journal of the Caddo-Bossier Parishes Port Commission;
8. And that certified copies of the budgets will be retained and filed in the office of the Executive Port Director.

This Certification having been submitted to a vote, the vote thereon was as follows:

YEAS: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus,
Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.) and Rick C. Prescott
NAYS: None
ABSENT: Commissioner Erica R. Bryant

This Certification was declared to be adopted on the 19th day of January, 2021.

/s/ William “Bill” Altimus
WILLIAM “BILL” ALTIMUS
Secretary-Treasurer

/s/ Roy Griggs
ROY GRIGGS
President

Approved as to legal form and content:

/s/ Dannye W. Malone

Dannye W. Malone

General Counsel/Chief Legal Officer

Date:

1/19/2021

Mr. England said as part of the budget act, a final step for us is to certify that we have adhered to all the requirements.

Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Certification of General Fund and Capital Operations Budgets for 2021 (to be published in The TIMES). Hearing no discussion, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and Rick C. Prescott. NAYS: 0. ABSENT: Erica R. Bryant. ABSTENTIONS: 0.

2021 LEGISLATIVE SESSION: Mr. England provided an overview of 2021 proposed legislation relative to our port, which would be a follow-up to the legislation passed last year relative to the port’s operations and economic development functions.

PORT DIRECTOR’S REPORT:

Projects – Mr. England congratulated the officers, provided a summary of the recent land purchase and option, ongoing projects and customer updates.

Hearing no other business to come before the Commission, Commissioner Griggs adjourned the meeting at 4:52 p.m.

Respectfully submitted,

/s/ William “Bill” Altimus

William “Bill” Altimus

Secretary-Treasurer

Regular Board Meeting, Monday, March 8, 2021 4:30 p.m.

Regional Commerce Center, 6000 Doug Attaway Blvd, Steering Room, Shreveport, LA 71115