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CADDO-BOSSIER PARISHES PORT COMMISSION

Regular Board Meeting

Regional Commerce Center, Steering Room

6000 Doug Attaway Blvd., Shreveport, LA 71115

November 9, 2020, 4:30 p.m.

Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana.

Commissioner Bigby led the Pledge of Allegiance.

Commissioner Griggs welcomed visitors and the roll was called. Commissioners: Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Sam N. Gregorio, and Capt. Thomas F. Murphy. Absent: Erica R. Bryant, James D. Hall and Rick C. Prescott. A quorum was present.

Introduction of guests: Wes Chafin, Lt. Richard Jennings, Caddo Parish Sheriff's Office; Ed Walsh and Sarah McKinney, Romph & Pou Agency; Jacqueline Scott, Jacqueline Scott & Associates. Staff: Eric England, Dannye Malone, Gloria Washington, Rick Nance, Zazell Dudley, Tyler Comeaux, Kathy French, Layne Chenevert and Hettie Agee.

Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he called for addition of an item to the Agenda and called on Commissioner Murphy.

Commissioner Murphy said I would like to make a motion to expand the agenda to include discussion on the '20 and '21 budgets. The motion was seconded by Commissioner Altimus. Commissioner Griggs said it's been moved and properly seconded that we would expand our agenda for today that would include the discussion we had in our budget meeting today at 3:30. Are there any questions? He called on Dannye who said Mr. Griggs, it requires a unanimous vote and there must be a public comment period prior to taking the vote. Commissioner Griggs said are there any comments or questions at this time? If not, I'll ask for a vote. AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William "Bill" Altimus, Sam N. Gregorio, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Erica R. Bryant, James D. Hall and Rick C. Prescott. ABSTENTIONS: 0. The motion passed.

Now I'll go back and ask with the added agenda item on there are any public comments on the added item. Hearing none, we will move to Unfinished Business.

"This institution is an equal opportunity provider and employer."

MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott

UNFINISHED BUSINESS:

Motion by Commissioner Altimus, seconded by Commissioner Bigby, to approve the Regular Board Meeting Minutes of October 12, 2020 as submitted. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Erica R. Bryant, James D. Hall, and Rick C. Prescott. ABSTENTIONS: 0.

Motion by Commissioner Altimus, seconded by Commissioner Murphy to approve the September 2020 Financial Reports as submitted. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Erica R. Bryant, James D. Hall, and Rick C. Prescott. ABSTENTIONS: 0.

Commissioner Griggs called on Eric for the Budgets discussion and the Port Director’s Report. Commissioner Griggs then called for any questions or comments in regard to the 2020 - 2021 proposed budgets. Hearing none, he asked for a motion. **Commissioner Murphy made a motion that we authorize the staff to continue and accept the 2020 and 2021 budgets as discussed in the previous meeting. Commissioner Griggs called for any discussion of the 2020 Amended Budgets and the 2021 Proposed Budgets. The motion was seconded by Commissioner Bigby. Commissioner Griggs called for any discussions. He said no questions or comments, I’ll ask for a motion at this time. They said we have a motion. Motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William “Bill” Altimus, Sam N. Gregorio, and Capt. Thomas F. Murphy. NAYS: 0. ABSENT: Erica R. Bryant, James D. Hall, and Rick C. Prescott. ABSTENTIONS: 0.**

PORT DIRECTOR’S REPORT:

Mr. England provided an update on Port projects and updates and said Commissioner Griggs, it’s great to see you. You were in all our prayers and concerns and we are glad you are healthy and glad to see you today.

I-69 is moving along and our next step is to enter into Cooperative Endeavor Agreements with agencies. The first agency agreement will be between DeSoto Parish, Caddo Parish, the Port and NLGOG whereby we each commit our \$2,250,000 and COG will bring their matching 200K funds. Within that agreement also will be language for the road swaps that DeSoto Parish and Caddo Parish will do in addition to providing \$2,250,000. We’ll take that agreement and then we will be the local agency that collects the funds from DeSoto Parish and Caddo Parish and we’ll in turn provide those funds to the State of Louisiana through another cooperative endeavor agreement where we bring the full \$6,750,000 and enter into an agreement with the State of Louisiana with the language for the road swapping. We think the Stage 0 is wrapping up, so we’re going ahead and getting these agreements done now. Our staff is doing a great job of this and overlapping a lot of these activities where you typically see an interim period waiting for these

agreements. We think the Stage 0 is wrapping up, so we're going ahead and getting these agreements done now. So they're to be commended.

Commissioner Griggs asked if there were any questions from any commissioners and said he was happy to be back. Thank you again. Pray for our church because one member died; several are still struggling from the virus and as we go into the Thanksgiving holidays, be safe and take precaution because this virus is real and folks are still being affected by it. Don't let your guards down during Thanksgiving. I pray that we all have a Happy Thanksgiving. Be safe and again I want to thank Eric and Gloria and your team for the work they deal with in preparing all the budgets and making it plain for us to understand those numbers. Have a safe holiday, a safe travel home and we'll see you back in December. Happy Thanksgiving.

Hearing no other business to come before the Commission, Commissioner Griggs adjourned the meeting at 5:02 p.m.

Respectfully submitted,



William "Bill" Altimus

Secretary-Treasurer

NOTICE OF PUBLIC HEARING: 2020 Amended and 2021 BUDGETS

December 14, 2020 4:30 p.m.

Regional Commerce Center, 6000 Doug Attaway Blvd., Steering Room, Shreveport, LA 71111

Regular Board Meeting, Monday, December 14, 2020 4:30 p.m.

Regional Commerce Center, 6000 Doug Attaway Blvd, Steering Room, Shreveport, LA 71111

CERTIFICATE

I, William "Bill" Altimus, hereby certify that I am Secretary-Treasurer of the Caddo-Bossier Port Commission of Shreveport, Louisiana duly qualified and so acting.

I further certify that the above and foregoing is a true and correct copy of the November 9, 2020 Regular Board Meeting minutes of the said Caddo-Bossier Port Commission, which was unanimously adopted at a regular monthly Board meeting of the Board of Commissioners on December 14, 2020.

(Seal)



Secretary-Treasurer