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CADDO-BOSSIER PARISHES PORT COMMISSION

Regular Board Meeting

Regional Commerce Center, Steering Room

6000 Doug Attaway Blvd., Shreveport, LA 71115

September 13, 2021, 4:30 p.m.

Commission President Roy Griggs called the meeting to order at approximately 4:30 p.m. in the Steering Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.

Dannye Malone administered the Oath of Office for Joshua K. Williams as the Port's newest Commissioner. Applause followed with a "Congratulations" from Commission President Griggs.

Commissioner Bigby led the Pledge of Allegiance.

The roll was called by Mr. England. Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott and Joshua K. Williams. A quorum was present.

Introduction of guests: John Barr, Office of U.S. Senator John Kennedy; Jacqueline Scott, Jacqueline Scott and Associates, Lt. Richard Jennings, CPSO; Ed Walsh and Jared Navarre, RP Agency; Bill Boles, Boles Shafto; William C. Bradford, Jr. Blanchard Walker and Lary Willis. Staff: Dannye Malone, Gloria Washington, Zazell Dudley, Kathy French, Tyler Comeaux, Layne Chenevert and Hettie Agee.

Commissioner Griggs asked if there are any public comments on agenda items. Hearing none, he said we will move to Unfinished Business.

UNFINISHED BUSINESS:

REGULAR BOARD MEETING MINUTES OF AUGUST 9, 2021: Motion by Commissioner Altimus, seconded by Commissioner Hall, to approve the minutes as stated if there are no corrections, deletions, or additions. Hearing no questions or comments, motion approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. "Bill" Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.

"This institution is an equal opportunity provider and employer."

MEMBERS: Roy Griggs, President; Walter O. Bigby Jr., Vice President; Bill Altimus, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott

JULY 2021 FINANCIALS: Motion by Commissioner Altimus, seconded by Commissioner Bigby to approve the July 2021 Financial Reports as submitted. Hearing no questions, motion approved by the following vote: **AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy (Ret.), Rick C. Prescott and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

NEW BUSINESS:

RS. NO. 18 OF 2021: A RESOLUTION APPROVING AND AUTHORIZING THE ISSUANCE OF BONDS AND ANY ADDITIONAL DOCUMENTS AND CERTIFICATES OTHERWISE DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH THE AUTHORIZATION OF AGREEMENTS AND COMMITMENTS TO COMPLETE A TRANSACTION FOR THE DEVELOPMENT OF FACILITIES AND ACQUISITION OF EQUIPMENT WITHIN THE JURISDICTION OF THE CADDO-BOSSIER PARISHES PORT COMMISSION RELATIVE TO AN ECONOMIC DEVELOPMENT PROJECT; AND PROVIDING FOR OTHER MATTERS WITH RESPECT TO THE FOREGOING. (TO BE PUBLISHED IN ITS ENTIRETY)

Mr. England said this preliminary resolution is regarding a prospect. **Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Rs. No. 18 of 2021. Hearing no further questions or comments, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

EMPLOYEE HANDBOOK REVISIONS: Mr. England said earlier today we had a Personnel Committee meeting and we discussed the termination of a PTO or a Paid Time Off Policy and changing it to an employee Vacation Leave Policy and a Sick Leave Policy. And also, in accordance with State law, the employee handbook reflects the addition of the Juneteenth holiday as well. Commissioner Griggs asked for any questions for Mr. England or Mr. Malone at this time. Commissioner Gregorio asked if the committee vote was unanimous. Mr. England said it was.

Commissioner Griggs entertained a motion. **Motion by Commissioner Bryant, seconded by Commissioner Altimus to approve the Employee Handbook changes. Hearing no further questions or comments, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

RED RIVER BRIDGE PRESENTATION: A presentation was given by Mr. William Bradford, a Director with the Blanchard Walker O’Quinn and Roberts law firm and local representative of Tim James, Inc. on the proposed toll bridge and connector roads. A map of the project’s proposed route was given to the Board Commissioner Griggs thanked him.

JIMMIE DAVIS BRIDGE PROJECT UPDATE: Mr. England said several weeks ago we had the Secretary of Transportation Development, Shawn Wilson, and Governor Edwards here with us to discuss the Jimmie Davis Bridge project and the possibility of a group of local governing authorities taking over the operations and maintenance of the existing bridge if a new bridge is built. The formation of an Economic Development Corporation by the Commission was presented. Dannye said R.S. 33.9020 authorizes Port Commissions and other governmental entities to create non-profit economic development corporations. Economic development corporations possess various powers which include, but are not necessarily limited to, the ability to acquire and dispose of movable and immovable property; the ability to issue revenue bonds, execute contracts, borrow money and to receive funding from governmental entities. Economic development corporations also have the ability to enter into joint ventures, partnerships, and other business relationships with federal, state and local governmental entities. Public officials, including chief administrative officers, are permitted to serve as members of the Board of Directors of the corporation. Economic development corporations are not considered agencies of the State of Louisiana or of any political subdivision of the State of Louisiana. Consequently, economic development corporations are not subject to the laws which govern public bodies.

Commissioner Griggs said thank you Eric and Dannye. Any comments or questions at this time? **Motion by Commissioner Hall, seconded by Commissioner Bigby to continue the due diligence regarding the formation of the Economic Development Corporation. Hearing no further questions or comments, the motion was approved by the following vote: AYES: Commissioners: Roy Griggs, Walter O. Bigby, Jr., William R. “Bill” Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy, Rick C. Prescott, and Joshua K. Williams. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

PORT DIRECTOR’S REPORT:

Mr. England provided an update on operations, land acquisition and projects.

Hearing no other comments or questions to come from the Board, Commissioner Griggs adjourned the meeting at approximately 5:20 p.m.

Respectfully submitted,

William “Bill” Altimus
Secretary-Treasurer

Regular Board Meeting, Monday, October 18, 2021, 4:30 p.m.

Regional Commerce Center, 2nd Floor Steering Room, 6000 Doug Attaway Blvd, Shreveport, LA 71115