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CADDO-BOSSIER PARISHES PORT COMMISSION  
Regular Board Meeting  
Regional Commerce Center, Board Room  
6000 Doug Attaway Blvd., Shreveport, LA 71115  
September 9, 2019, 4:30 p.m.

Commission President Rick C. Prescott called the meeting to order at approximately 4:30 p.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, LA.

Commissioner Bigby led the Pledge of Allegiance.

The roll was called. Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell were present. Absent: None. A quorum was present.

Introduction of guests: Joe Johnson, George Carroll, Ed Walsh and Sarah McKinney, Romph & Pou Agency; Jordan Pearson, BKI; Dave Rambaran and Patricia Parker, Dave Rambaran Geosciences, LLC; Melvin Douglas, Douglas Construction; Allison Jones, Attorney; Jerry Harper, Attorney and Jim McMichael, Attorney. Staff: Eric England, Dannye Malone, Gloria Washington, Rick Nance, Tyler Comeaux, Kathy French, Zazell Dudley and Hettie Agee.

Commissioner Prescott asked if there are any public comments on agenda items. Hearing none, he called for the first item on Unfinished Business.

**UNFINISHED BUSINESS:**

**Motion by Commissioner Bigby, seconded by Commissioner Hall, to approve the Regular Board Meeting Minutes of August 12, 2019. Motion approved by the following vote:**

**AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

**Motion by Commissioner Bigby, seconded by Commissioner Hall, to approve the Special Board Meeting Minutes of August 19, 2019. Motion approved by the following vote:**

**AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

*"This institution is an equal opportunity provider and employer."*

*MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Bill Altimus; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell*

**Motion by Commissioner Bigby, seconded by Commissioner Hall, to approve the July 2019 Financial Reports. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

**NEW BUSINESS:**

**RESOLUTION NO. 13 OF 2019**

**STATE PROJECT NO. H.013898**

**PARISH OF CADDO**

**BY THE CADDO-BOSSIER PARISHES PORT COMMISSION:**

A RESOLUTION TO CERTIFY COMPLIANCE WITH THE LOUISIANA PUBLIC BID LAW FOR THE SOLICITATION OF BIDS FOR LOUISIANA STATE PROJECT NO. H.013898, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

**WHEREAS**, the Caddo-Bossier Parishes Port Commission (the "Commission") has solicited bids for State Project No. H.013898, the Heavy Load Multimodal 100,000 S.F. Warehouse, in accordance with the current bid laws of the state of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

**WHEREAS**, the Commission has submitted to the Department of Transportation and Development certification of proof of publication, one (1) copy of the bid proposals and bid bonds as submitted by each of the three (3) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the engineer and an authorized official of the Commission, a copy of the engineer's recommendation, contract documents, notice of award of contract, and a copy of the recordation data in the clerk of court's office.

**NOW, THEREFORE, BE IT RESOLVED** by the Caddo-Bossier Parishes Port Commission in regular session convened on this 9<sup>th</sup> day of September 2019, that it hereby certifies that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective immediately upon its adoption.

\_\_\_\_\_  
SECRETARY-TREASURER

\_\_\_\_\_  
PRESIDENT

**Mr. England said this Resolution certifies our compliance with the Louisiana Public Bid Law on the recently bid and awarded project to Boggs & Poole for the 100,000 SF warehouse. It's recommended for approval. A motion to approve was made by Commissioner Hall and seconded by Commissioner Gregorio.**

Commissioner Pannell asked if he could find out how much minority participation was in that project, as per our rules. Mr. England said we'll prepare the information for Commissioner Pannell. Commissioner Prescott said they would get the information to him. Commissioner Pannell said I assume that would be information that would be given at the time it's awarded because it can't be awarded until all that information is in the documents. As per our rule, all documentation that's associated with that contract is to be in that contract at the time the bid is awarded. Commissioner

Pannell said we knew good and well we were having a Board meeting. We only meet once for a month for an hour so I don't know how you would award a contract and don't know the particulars of documentations in a contract that should come with a contract—why we don't have that information—I'm not sure. Commissioner Prescott said he's saying we have the information. Mr. England said this is a Resolution to certify compliance with the Bid Laws. This is not a resolution to award the project. That was done previously at a previous meeting. Commissioner Prescott said the information would be forthcoming to you. **Commissioner Prescott said we have a motion on the floor. All in favor by saying AYE: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall and Capt. Thomas F. Murphy. NAYS: James L. Pannell. ABSENT: 0. ABSTENTIONS: 0. The motion carried.**

**PORT DIRECTOR'S REPORT:** Mr. England provided an update on various matter related to port activity. Roadway Projects – I-69, We're awaiting word from LADOTD with regard to the Traffic Study. LA 3132 - At the NLCOG meeting this past Friday, the route being evaluated was discussed. It was reported at the NLCOG meeting that there was a matter brought before the MPC by the developer. The MPC denied the developer's request to develop homesites. The developer went to court; the court returned the matter to the MPC. It went back before the MPC again and they denied the request of the developer and it was appealed to the City of Shreveport. The City of Shreveport overturned the decision of the MPC which has left it where the developer is allowed to develop these homesites in the path of the proposed 3132. The issue at hand is the consultant that has been retained to do the environmental assessment underway at this point, reached their conclusions based on there being residential adjacent to the road but not residential structures. So now that there's the ability for there to be residential structures. What's on the table for discussion is whether or not the consultant will need to go back and revise the study taking into account the residential structures. It was also discussed the price tag for the 3132 is roughly \$180M dollars to take it from Flournoy Lucas Road to I-69 near the Port.

We want to congratulate Commissioner Bryant on her recent confirmation as Assistant Parish Administrator. Applause followed.

We have the information for Commissioner Pannell—21.68 percent of the total. That concludes my report. Thank you.

Commissioner Altimus said during this 60-day shutdown of the River, we were going to try to do some improvements at the dock. Were we able to get that? Mr. England said yes. The contractor is on site and underway.

Commissioner Pannell said after you have taken all the questions for Eric, I have a statement to make. Commissioner Prescott said I will entertain a motion to go into Executive Session. Commissioner Pannell said no. The statement I have to make is not an Executive Meeting statement. It is a statement for this in here. It's not an Executive Meeting. I have nothing that I'm going to make in this statement that can't be discussed. Commissioner Prescott said okay, go ahead. Commissioner Pannell said thank you Mr. President. First of all, I would like to say I am pretty disturbed

about 3 letters I have here with allegations that's made against me. Now as my fellow Board member would attest to, when people made allegations against me previously, he had a letter with those allegations in it he attempted to show me and I stopped you when I read the first paragraph and I said I don't want to read it. Give it to the attorney. That's how it should be handled. Once that letter was turned in, I brought documentations in here to show everything that was in that letter to address everything in that letter. Now I have letters here from attorneys that are here now making allegations—unsubstantiated allegations—that I made statements on a phone call—we've got lawyers in here--and I don't think nobody would go into court with a client that's made allegation about a phone call. And there is supposed to be confidentiality in here among people who work for this Port. Commissioner Pannell said no they should not do that. I have the floor. You have to have a Point of Order stating as to why I can't speak. You can't just decide—there has to be a Point of Order. Commissioner Hall said I raise a Point of Order. The Point of Order is he's trying to have a discussion about personnel. You've got to notify the personnel 24 hours in advance. **A second was made by Commissioner Altimus. Commissioner Prescott said we've got a Point of Order and second. All in favor by saying Aye: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall and Capt. Thomas F. Murphy. NAYS: James L. Pannell. ABSENT: 0. ABSTENTIONS: 0. The motion carried.**

EXECUTIVE SESSION IN COMPLIANCE WITH LA R.S. 42:17  
DISCUSSION OF PERSONNEL MATTERS

**Commissioner Prescott said now, I'll entertain a motion to go into Executive Session. The motion was made by Commissioner Hall and seconded by Commissioner Gregorio. Motion approved by the following vote: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0.**

I ask that our guests and staff leave the room and ask for Eric and Dannye to remain for Executive Session. The public will be invited to join the meeting after the Executive session.

**Commissioner Prescott said I will entertain a motion to go back into regular session. Motion was made by Commissioner Gregorio and seconded by Commissioner Hall. All in favor by saying Aye: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS:0. ABSENT: 0. ABSTENTIONS: 0. The motion carried.**

The Board met in Executive Session and discussed the previously referred to matter.

Commissioner Prescott recognized Commissioner Murphy. **Capt. Murphy said I move that the Commission has heard and considered the report of Mrs. Allison Jones and 1) finds it persuasive; 2) finds no additional action is necessary and 3) finds this matter is hereby complete. The motion was seconded by Commissioner Gregorio. All in favor by saying Aye: AYES: Commissioners: Rick C. Prescott, Roy Griggs, Walter O. Bigby, Jr., Bill Altimus, Erica R. Bryant, Sam N. Gregorio, James**

**D. Hall, Capt. Thomas F. Murphy and James L. Pannell. NAYS: 0. ABSENT: 0. ABSTENTIONS: 0. The motion carried.**

Commissioner Prescott adjourned the meeting at approximately 5:44 p.m.

Respectfully submitted,

Walter O. Bigby, Jr.  
Secretary-Treasurer

**November Meetings**

Special Board Meeting November 18, 2019 3:30 p.m.

**Regular Board Meeting of November 11, 2019 4:30 p.m. CHANGED TO NOVEMBER 18, 2019 4:30 p.m.**

Regional Commerce Center, Board Room

Shreveport, LA 71115