



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

MEMORANDUM

To: EXECUTIVE COMMITTEE
Commissioner Roy Griggs, Vice President
Commissioner Walter O. Bigby, Jr., Secretary-Treasurer
Commissioner Sam N. Gregorio, Immediate Past President

From: Commissioner Rick C. Prescott, President

Date: February 1, 2018

Re: Notice of Executive Committee Meeting of February 5, 2018, 10:00 a.m.

Executive Committee Meeting. We will have an Executive Committee Meeting on Monday, February 5, 2018 at 10:00 a.m. in the Board Room of the Regional Commerce Center prior to our Marketing and Operations Committee Meetings.

A tentative agenda is attached for your review.

Thank you.

cc: Commissioner Erica R. Bryant
Commissioner James D. Hall
Commissioner Capt. Thomas F. Murphy
Commissioner James L. Pannell
Commissioner Steve Watkins
Mr. Eric England
Mr. Dannye W. Malone
Ms. Brenda Levinson
Mrs. Gloria Washington
Mr. David Montgomery
Mr. Michael Weinstein

"This institution is an equal opportunity provider and employer."

MEMBERS: Rick C. Prescott, President; Roy Griggs, Vice President; Walter O. Bigby, Jr., Secretary-Treasurer; Erica R. Bryant; Sam N. Gregorio; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins



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EXECUTIVE COMMITTEE MEETING Agenda

Monday, February 5, 2018
10:00 a.m., Regional Commerce Center

MISSION: Maximize utilization of the Caddo Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of the citizens of Caddo-Bossier Parishes and partners of interest.*

Call to Order	Rick Prescott
Introduction of Guests	Rick Prescott
Public Comment on Agenda Items	Rick Prescott
• Insurance Agent of Record Presentation	David Montgomery
• Investment Advisor Presentation	Michael Weinstein
• Robson Farms Professional Services	Eric England
1. Title Attorney	
2. Phase I Environmental	
3. Topographic & Boundary Surveys	
• Internet Bidding	Eric England

Adjournment

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