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CADDO-BOSSIER PARISHES PORT COMMISSION
Special Board Meeting
Regional Commerce Center, 3rd Floor Board Room
6000 Doug Attaway Blvd., Shreveport, LA 71115
May 22, 2023 at 12:00 p.m.

- 1. CALL TO ORDER / OPENING REMARKS:** Commission Vice President William “Bill” R. Altimus called the meeting to order at approximately 12:00 p.m. in the 3rd Floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.
- 2. PLEDGE OF ALLEGIANCE:** Commissioner Altimus led the Pledge of Allegiance.
- 3. ROLL CALL:** The roll was called by Executive Port Director, Eric England. Commissioners in attendance included: William “Bill” R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy (Ret.). Absent: Walter O. Bigby, Jr., Roy Griggs, and Rick C. Prescott. A quorum was present.
- 4. PUBLIC COMMENT ON AGENDA ITEMS:** Commissioner Altimus noted today is National Maritime Day and Commissioner Murphy gave a brief history on the holiday and how the Port Commission began celebrating it annually. Commissioner Altimus asked for any public comments on agenda items. Hearing no public comments, Commissioner Altimus moved on to the next agenda item.
- 5. REPEAL RESOLUTION NO. 11 OF 2023:** Mr. England noted Resolution No. 11 of 2023 was adopted earlier this month at the Regular Board meeting pertaining to the 40,000 square foot warehouse project. This project is partially funded through the Louisiana Department of Transportation’s Port Priority program. Upon DOTD’s review of the unit cost breakdown of the project, a \$15.00 miscalculation was discovered that was performed by the consulting Engineer on this project. In order to properly award the contract, Resolution No. 11 of 2023 needs to be repealed and is recommended to do so. Motion by Commissioner Hall, seconded by Commissioner Gregorio, to repeal Resolution No. 11 of 2023. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: William “Bill” R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy (Ret.). NAYS: 0. ABSENT: Walter O. Bigby, Jr., Roy Griggs, and Rick C. Prescott. ABSTENTIONS: 0.
- 6. RESOLUTION NO. 14 OF 2023:** A RESOLUTION TO ACCEPT THE BASE BID OF THE LOWEST QUALIFIED BIDDER OF THE HEAVY LOAD MULTIMODAL 40,000 SQUARE FOOT WAREHOUSE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. (Published in its entirety in *The Times* on May 25, 2023.)

Mr. England stated this resolution reflects the corrected amount which includes the \$15.00 difference for the lowest bidder on the 40,000 square foot warehouse project. It is recommended for adoption. Motion by Commissioner Hall, seconded by Commissioner Gregorio to approve Resolution No. 14 of 2023 as presented. The motion was approved by the following votes: AYES:

“This institution is an equal opportunity provider and employer.”

MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Capt. Thomas F. Murphy; Rick C. Prescott*

Commissioners: William "Bill" R. Altimus, Joshua K. Williams, Erica R. Bryant, Sam N. Gregorio, James D. Hall, and Capt. Thomas F. Murphy (Ret.). NAYS: 0. ABSENT: Walter O. Bigby, Jr., Roy Griggs, and Rick C. Prescott. ABSTENTIONS: 0.

7. PORT DIRECTOR'S REPORT: Mr. England provided an update on various activities and projects.

8. ADJOURN: Hearing no other comments or questions to come from the Board, Commissioner Altimus adjourned the meeting at approximately 12:07 p.m.

Respectfully submitted,

/s/ Walter O. Bigby, Jr.

Walter O. Bigby, Jr.
President