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**CADDO-BOSSIER PARISHES PORT COMMISSION**  
**Regular Board Meeting**  
**Regional Commerce Center, 3rd Floor Board Room**  
**6000 Doug Attaway Blvd., Shreveport, LA 71115**  
**November 13, 2023 at 4:30 p.m.**

- 1. CALL TO ORDER / OPENING REMARKS:** Commission President Walter O. Bigby, Jr. called the meeting to order at approximately 4:33 p.m. in the 3rd Floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana and welcomed everyone.
- 2. PLEDGE OF ALLEGIANCE:** Commissioner Bigby led the Pledge of Allegiance.
- 3. ROLL CALL:** The roll was called by Executive Port Director, Eric England. Commissioners in attendance included: Walter O. Bigby, Jr., Joshua K. Williams, Erica R. Bryant, Judge Stephen V. Callaway (Ret.), Sam N. Gregorio, and James D. Hall. William "Bill" R. Altimus joined the meeting at 4:45 pm. Absent: Roy Griggs and Rick C. Prescott. A quorum was present.
- 4. PUBLIC COMMENT ON AGENDA ITEMS:** Commissioner Bigby asked for any public comments on agenda items. Hearing no public comments, Commissioner Bigby moved on to the next agenda item.

**UNFINISHED BUSINESS:**

- 5. REGULAR BOARD MEETING MINUTES OF OCTOBER 16, 2023:** Commissioner Williams presented the minutes of the Regular Board Meeting of October 16, 2023. Motion by Commissioner Williams, seconded by Commissioner Hall, to approve the minutes of the Regular Board Meeting of October 16, 2023. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., Joshua K. Williams, Erica R. Bryant, Judge Stephen V. Callaway (Ret.), Sam N. Gregorio, and James D. Hall. NAYS: 0. ABSENT: William "Bill" R. Altimus, Roy Griggs and Rick C. Prescott. ABSTENTIONS: 0. (Published in its entirety in *The Times* on November 17, 2023.)
- 6. SEPTEMBER 2023 FINANCIALS:** Commissioner Williams presented the financial report for September 2023. Motion by Commissioner Williams, seconded by Commissioner Hall to approve the September 2023 Financial Report as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., Joshua K. Williams, Erica R. Bryant, Judge Stephen V. Callaway (Ret.), Sam N. Gregorio, and James D. Hall. NAYS: 0. ABSENT: William "Bill" R. Altimus, Roy Griggs and Rick C. Prescott. ABSTENTIONS: 0.

**NEW BUSINESS:**

- 7. RESOLUTION NO. 19 OF 2023:** A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN RED RIVER EXPRESS, LLC AND

"This institution is an equal opportunity provider and employer."

MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*

THE CADDO-BOSSIER PARISHES PORT COMMISSION, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. (Published in its entirety in *The Times* on November 17, 2023.)

Mr. England stated this group made a presentation at the October meeting and has been in discussions with Port Staff regarding a Cooperative Endeavor Agreement. As a recap from the presentation, one part of the Red River Express proposal is a federal funding program where a governmental entity makes the application. The Port Commission would initiate the application process on behalf of the project. Any agreement executed by the Port will be similar to the conduit bond arrangement where the Port will not be responsible for any debt related to this project. This roadway would be in the best interest of the public by providing benefits to the port's customers with access to the Port and the interconnectivity options available. For the Port's participation in this agreement, revenue will be generated in the form of an annual fee that can be used for capital projects. Mr. England noted the Port's expropriation powers will not be used in any way for this project, as the Port will not be acquiring any property for this roadway. Prior to moving forward, the Port will confer with the major landowners affected by this project concerning any potential objections to the proposed route. The resolution is recommended for adoption. Motion by Commissioner Hall, seconded by Commissioner Callaway to approve Resolution No. 19 of 2023 as submitted. Hearing no further questions, the motion was approved by the following votes: AYES: Commissioners: Walter O. Bigby, Jr., Joshua K. Williams, Erica R. Bryant, Judge Stephen V. Callaway (Ret.), and James D. Hall. NAYS: 0. ABSENT: William "Bill" R. Altimus, Roy Griggs and Rick C. Prescott. ABSTENTIONS: Sam N. Gregorio.

**8. PORT DIRECTOR'S REPORT:** Mr. England provided an update on various activities and projects.

**9. ADJOURN:** Hearing no other comments or questions to come from the Board, Commissioner Bigby entertained a motion to adjourn. Commissioner Callaway made the motion to adjourn, and Commissioner Williams seconded. The meeting was adjourned at approximately 4:47 p.m.

Respectfully submitted,

*/s/ Joshua K. Williams*

Joshua K. Williams  
Secretary-Treasurer