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**CADDO-BOSSIER PARISHES PORT COMMISSION**  
**Regular Board Meeting**  
**Regional Commerce Center, 3rd Floor Board Room**  
**6000 Doug Attaway Blvd., Shreveport, LA 71115**  
**February 9, 2026 at 4:30 p.m.**

- 1. CALL TO ORDER / OPENING REMARKS:** Commission Vice President Stephen V. Callaway called the meeting to order at approximately 4:34 p.m. in the 3rd Floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport, Louisiana, and welcomed everyone.
- 2. PLEDGE OF ALLEGIANCE:** Commissioner Callaway led the Pledge of Allegiance.
- 3. ROLL CALL:** The roll was called by Executive Port Director Eric England. Commissioners in attendance included: Judge Stephen V. Callaway (Ret.), Brian Crawford, Walter O. Bigby, Jr., Erica R. Bryant, and James D. Hall. Absent: Joshua K. Williams, Sam N. Gregorio, Roy Griggs, and Rick Prescott. A quorum was present.
- 4. PUBLIC COMMENT ON AGENDA ITEMS:** Commissioner Callaway asked for any public comments on agenda items. Hearing none, Commissioner Callaway moved on to the next agenda item.

**UNFINISHED BUSINESS:**

- 5. REGULAR BOARD MEETING MINUTES OF JANUARY 12, 2026:** Commissioner Crawford presented the minutes of the Regular Board Meeting of January 12, 2026. Motion by Commissioner Crawford, seconded by Commissioner Callaway, to approve the minutes of the Regular Board Meeting of January 12, 2026, as presented. Hearing no questions or comments, the motion was approved by the following votes: AYES: Commissioners: Judge Stephen V. Callaway (Ret.), Brian Crawford, Walter O. Bigby, Jr., Erica R. Bryant, and James D. Hall. NAYS: 0. ABSENT: Joshua K. Williams, Sam N. Gregorio, Roy Griggs, and Rick Prescott. ABSTENTIONS: 0. (Published in its entirety in *The Times* on February 12, 2026.)
- 6. DECEMBER 2025 FINANCIALS:** Commissioner Crawford presented the financial report for December 2025. Motion by Commissioner Crawford, seconded by Commissioner Bryant to approve the December 2025 Financial Report, as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Judge Stephen V. Callaway (Ret.), Brian Crawford, Walter O. Bigby, Jr., Erica R. Bryant, and James D. Hall. NAYS: 0. ABSENT: Joshua K. Williams, Sam N. Gregorio, Roy Griggs, and Rick Prescott. ABSTENTIONS: 0.

**NEW BUSINESS:**

- 7. RESOLUTION NO. 1 OF 2026:** A RESOLUTION TO APPROVE THE COMPLETED SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE REQUIRED BY THE LOUISIANA

"This institution is an equal opportunity provider and employer."

MEMBERS: *Joshua K. Williams, President; Judge Stephen V. Callaway (Ret.), Vice President; Brian Crawford, Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*

LEGISLATIVE AUDITOR, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.  
(Published in its entirety in *The Times* on February 12, 2026.)

Mr. England stated the Port follows the guidelines set by the Louisiana Legislative Auditor in preparation of the budget and the audit process. This questionnaire is a requirement, which has been prepared and answered correctly. This resolution and questionnaire are recommended for adoption. Motion by Commissioner Hall, seconded by Commissioner Callaway to adopt Resolution No. 1 of 2026, as submitted. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Judge Stephen V. Callaway (Ret.), Brian Crawford, Walter O. Bigby, Jr., Erica R. Bryant, and James D. Hall. NAYS: 0. ABSENT: Joshua K. Williams, Sam N. Gregorio, Roy Griggs, and Rick Prescott. ABSTENTIONS: 0.

**8. COMMITTEE ASSIGNMENT REPORT:** Commissioner Callaway stated the Audit and Personnel Committees need to be appointed. Chair of the Audit Committee is Secretary-Treasurer Brian Crawford and also appointed are Walt Bigby and Roy Griggs. Commissioner Callaway made a motion to appoint those Commissioners named to the Audit Committee, Commissioner Crawford seconded. Hearing no questions, the motion was approved by the following votes: AYES: Commissioners: Judge Stephen V. Callaway (Ret.), Brian Crawford, Walter O. Bigby, Jr., Erica R. Bryant, and James D. Hall. NAYS: 0. ABSENT: Joshua K. Williams, Sam N. Gregorio, Roy Griggs, and Rick Prescott. ABSTENTIONS: 0.

Commissioner Callaway proposed the Personnel Committee to be chaired by Commissioner Erica Bryant with Commissioners Jimmy Hall and Rick Prescott also appointed to that committee. Motion by Commissioner Callaway, seconded by Commissioner Bigby to appoint those Commissioners to the Personnel Committee. The motion was approved by the following votes: AYES: Commissioners: Judge Stephen V. Callaway (Ret.), Brian Crawford, Walter O. Bigby, Jr., Erica R. Bryant, and James D. Hall. NAYS: 0. ABSENT: Joshua K. Williams, Sam N. Gregorio, Roy Griggs, and Rick Prescott. ABSTENTIONS: 0.

**9. PORT DIRECTOR'S REPORT:** Mr. England provided an update on various activities and projects, including the rail expansion on the west Port property, the INFRA Grant for the I-69 Service Road project, Fire District No. 5 and the new fire truck purchase, Fire Station 20's renovation, and the upcoming Port Night. Commissioner Bryant congratulated Mr. England and the Port team on obtaining the grant funding to assist in financing several ongoing projects.

**10. ADJOURN:** Hearing no other comments or questions from the Board, Commissioner Callaway made a motion to adjourn, seconded by Commissioner Bigby. The meeting was adjourned at approximately 4:45 p.m.

Respectfully submitted,

*/s/ Brian Crawford*

Brian Crawford  
Secretary-Treasurer